

**REQUEST FOR PROPOSAL FOR
ENGAGEMENT OF A
KNOWLEDGE PARTNER FOR
STRATEGY & IMPLEMENTATION
SUPPORT (KP-SIS)**

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IMPORTANT DATES

NO	PARTICULAR	TIME
1	START DATE OF SUBMISSION OF BID	T
2	LAST DATE OF SUBMISSION OF BID	T+28
3	PRE BID MEETING (through VC)	T+7
4	DATE OF OPENING OF BID	T+28

“T” indicates: Date of publishing on GEM

Key Features of RFP	
Parameter	Details
Name of Work / Scope	Engagement of a Knowledge Partner for Strategy & Implementation Support (KP-SIS) - strategy, programme planning/monitoring, sectoral intelligence, stakeholder coordination, and data/IT systems (dashboards & repositories).
Issuing Authority	Indian Renewable Energy Development Agency (IREDA)
Bidding Procedure	Single-Stage, Two-Envelope competitive bidding as per RFP - Technical qualification followed by LCS (Least Cost Selection)
Tender Mode / Portal	E-tender on GeM; bidders must register on GeM; official documents and corrigenda/clarifications only on GeM.
Contract Period	Two (2) years, extendable by one (1) year based on performance and requirement.
Pre-Bid & Clarifications	Pre-bid meeting as scheduled on GeM; queries via GeM; compiled responses/corrigenda uploaded on GeM.
Bid Submission	Online on GeM only;
Earnest Money Deposit (EMD)	INR 15,00,000/- (Rupees Fifteen lakh only)
Performance Bank Guarantee (PBG)	5% of total contract value; furnish within 15 days of Award of Contract;
Payments	Quarterly (8 quarters) at 12.5% each, linked to deliverables and attendance;
Team & Deployment	Core team of 7 experts (Full time employees) to be deployed at MNRE (Work from MNRE premises/ as per directions of MNRE) (specific expertise & experience thresholds); Subcontracting is completely prohibited
Evaluation Method	Technical Evaluation (Projects, Team, Approach/Methodology) with thresholds $\geq 60\%$ in each section and $\geq 75\%$ overall; financial selection on Least Cost Selection (LCS) among technically qualified bidders.
Name, Designation and Address and Other Details for Submission of RFP	Shri Bharat Singh Rajput GM (Projects) Email: bsrajput@ireda.in
Details of Person to be Contacted in case of any assistance required	Shri Ekansh Chaturvedi Senior Manager (Projects) Email Id: ekanshchaturvedi@ireda.in

DISCLAIMER

This Request for Proposal (RFP) is issued solely for the purpose of inviting proposals from eligible Applicants for the engagement of a Knowledge Partner for Strategy & Implementation Support. The RFP does not constitute and shall not be construed as an agreement, commitment, or offer by IREDA. While IREDA has taken care to provide accurate and updated information, it makes no representation or warranty regarding the completeness, reliability, or accuracy of the information contained in this RFP or shared subsequently.

Applicants are solely responsible for examining all instructions, forms, terms, and requirements in this RFP and for conducting their own independent assessment and due diligence. IREDA shall not be liable for any loss or damages arising from the use of this RFP, including from assumptions, interpretations, or conclusions drawn by any Applicant.

IREDA, in consultation with MNRE, reserves the absolute right to amend, modify, or supplement the information in this RFP at any time, or to annul the bidding process entirely, without assigning any reason and without incurring any liability.

SECTION I - INTRODUCTION AND INVITATION FOR PROPOSALS

1. Background and Introduction

- The Ministry of New and Renewable Energy (MNRE) is the nodal Ministry of the Government of India for all matters relating to new and renewable energy. The broad aim of the Ministry is to develop and deploy new and renewable energy to supplement the energy requirements of the country.
- The Indian Renewable Energy Development Agency Limited (IREDA) is a Government of India enterprise under the administrative control of the Ministry of New & Renewable Energy (MNRE). IREDA plays a pivotal role in catalysing investments, enabling programme implementation, and supporting India's clean energy transition through financing, market development, and strategic support functions.
- The Ministry of New and Renewable Energy (MNRE) being the administrative ministry for IREDA, its policies and strategic planning directly shape IREDA's mandate, opportunities, and performance framework. MNRE sets national renewable energy policies, goals, and roadmaps, which define IREDA's financing priorities. Key initiatives such as the National Green Hydrogen Mission, PLI scheme for solar modules, RPO trajectory, Green Open Access Rules, and large-scale capacity addition plans create clear investment avenues for IREDA. Policy measures like ISTS charge waivers, RPO mandates, and solar manufacturing incentives improve market conditions, reduce project costs, and enhance investor confidence, thereby increasing demand for IREDA's financing and supporting growth in its loan portfolio with lower risk. Additionally, MNRE strengthens the institutional ecosystem through technical standards, resource assessments, and technology validation, improving project quality and enabling IREDA to scale its role as India's premier renewable energy financier.
- The Ministry of New and Renewable Energy (MNRE), through IREDA, seeks to onboard a Knowledge Partner (KP-SIS) to provide **comprehensive strategic, programmatic, analytical, and implementation support** across India's renewable energy and emerging clean-energy ecosystem. The KP-SIS will serve as an integrated technical and strategic advisory unit, supporting MNRE's leadership through insights, dashboards, programme monitoring, regulatory analysis, and structured stakeholder engagement.
- A dedicated support team will work under the guidance of the Secretary, MNRE, to provide strategic, technical, and coordination support for the Mission's conceptualization and implementation. The team's remit includes indigenization pathways, enabling policy and regulatory frameworks, investment facilitation, innovation and skilling strategies, and multi-stakeholder engagement across central ministries, states, industry, and financial institutions. The KP-SIS will institutionalize data-driven, insight-backed decision-making through sectoral analyses, dashboards/monitoring tools, and high-quality knowledge products (daily thematic updates, monthly digests, insight notes), and will maintain dynamic repositories and conduct expert seminars to sustain dialogue with stakeholders
- In this regard, IREDA, on behalf of MNRE, intends to onboard an agency to establish the KP-SIS for programme planning & monitoring, market and investment intelligence, vendor/ecosystem mapping, and web-portal/dashboard integration aligned to MNRE's digital assets.

- The engagement shall be for an initial period of two (2) years, extendable by one (1) year, subject to satisfactory performance, requirement and mutual agreement, on same rates and terms and conditions.

2. Invitation for Proposals

- A Single Stage, Two Envelope Bidding Procedure will be adopted and will proceed as detailed in this RFP Document. Bidding will be conducted through the competitive bidding procedures as per the provisions of this RFP. The respective rights of IREDA and the Applicants shall be governed by the RFP Documents.
- This RFP document is neither an agreement nor an offer by IREDA to the prospective Applicants or any other person. The purpose of this RFP is to provide information to the interested parties that may be useful to them in the formulation of their proposal pursuant to this RFP.
- The issuance of this RFP does not establish an obligation for IREDA to necessarily choose a Bidder or grant the contract to the Selected Bidder, as appropriate for the Project. IREDA reserves the right to decline any or all of the Bids or Bidders without the need to provide any justification whatsoever.
- The Bidder is expected to examine all instructions, forms, terms, and specifications in this RFP. Failure to furnish all information required under this RFP or to submit a Bid not substantially responsive to this RFP in all respect will be at the Bidders risk and may result in rejection of the bid
- IREDA does not make any representation or warranty as to the accuracy, reliability or completeness of the information in this RFP document and it is not possible for IREDA to consider particular needs of each party who reads or uses this document. RFP includes statements, which reflect various assumptions, and assessments arrived in relation to the statement of work, such assumptions, assessments and statements do not purport to contain all the information that each Applicant require. Each prospective applicant should conduct its own investigations and analyse and check the accuracy, reliability and completeness of the information provided in this RFP document and obtain independent advice from the appropriate sources.
- IREDA will not have any liability to any prospective Applicant/Firm/ or any other person under any laws (including without limitation the law of contract, tort), the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this RFP document, any matter deemed to form part of this RFP document, the award of the assignment, the information and any other information supplied by or on behalf of IREDA or their employees, any agency or otherwise arising in any way from the selection process for the assignment. IREDA will also not be liable in any manner whether resulting from negligence or otherwise however caused arising from reliance of nay Applicant upon any statements contained in this RFP.
- Interested applicants have to necessarily register themselves on the portal <https://www.gem.gov.in/> (“GeM portal”) to participate in the bidding under this RFP. It shall be the sole responsibility of the interested applicants to get themselves registered at the aforesaid portal. Contact details of GeM portal is mentioned on the Proposal Information Sheet.
- For proper uploading of the Proposals on the GeM portal, it shall be the sole responsibility of the applicants to apprise themselves adequately regarding all the relevant procedures and provisions as detailed in the portal as well as by contacting

GeM portal directly, as and when required, for which contact details are also mentioned on the Proposal Information Sheet. IREDA in no case shall be responsible for any issues related to timely or proper uploading/ submission of the bid in accordance with the relevant provisions of the Bidding Documents.

- Applicants should submit their proposal complete in all aspect on or before last date and time of Proposal Submission as mentioned on GeM Portal (<https://www.gem.gov.in>), as indicated in the Proposal Information Sheet.
- RFP documents can be downloaded from the GeM Portal It is recommended to download official copy of the RFP Document from GeM Portal to participate in the RFP. Any amendment(s)/corrigendum(s)/clarification(s) with respect to this RFP shall be uploaded on GeM. The Applicant should regularly check for any Amendment(s)/Corrigendum(s)/Clarification(s) on the above-mentioned GeM portal.
 - Bids shall be submitted online at GeM - website: www.gem.gov.in.
 - Tenderer/Bidder are advised to follow the instructions provided in the ‘Instructions to the Contractors/Tenderer for the e-submission of the bids online through the GeM Portal for e-Procurement’ at GeM website: www.gem.gov.in’.
 - For further assistance w.r.t. GeM Portal and uploading of the bids/ technical issues if any, email your queries to helpdesk-gem@gov.in or call 1800-419-3436
 - Not more than one tender/bid shall be submitted by one tenderer/bidder
 - Tenderer who has downloaded the tender from GeM website: www.gem.gov.in., shall not tamper/modify the tender in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected, and tenderer is liable to be banned from doing any business with IREDA.
- IREDA reserves the right to cancel/ withdraw/ defer this invitation for proposals without assigning any reason and shall bear no liability whatsoever consequent upon such a decision.
- Documents/ Details Comprising the Bid: Following details shall be submitted at the GeM portal:

Annexure No.	Document Title	Purpose/Content
Annexure A	Bid Offer Form	Formal covering letter (Without Price).
Annexure B	Bidder’s Information	Part I: Bidder’s Information Part II: Experience (Section IV S.no 2) Part III: Experience (Section V S.no A1, A2) Part IV: Team CV (Separate for each member)
Annexure C	Power of Attorney & Board Resolution	Part I: Power of Attorney Format. Part II: Board Resolution Format.
Annexure D	EMD	Part I: EMD BG Format Part II: RTGS/NEFT intimation Format Part III: EMD exemption documents
Annexure E	Turnover Certificate	Certificate of Annual Turnover (Pre-Qualification Criteria)

Annexure F	Undertaking	Declaration regarding Non-Blacklisting & No Wilful Default.
Annexure G	Local Content Declaration	Part I: Self-declaration. Part II: Make in India
Annexure H	Technical Proposal	Approach & Methodology
Annexure I	Integrity Pact	Mandatory anti-corruption agreement.
Annexure J	Financial Bid	Financial Bid Format.
Annexure K	Performance Bank Guarantee (PBG)	Format for Security Deposit (To be submitted after award).
Annexure L	Quarterly Attendance & Certification	Format for invoicing and attendance (To be used during project).

Applicants should submit their proposal complete in all aspect on or before last date and time of Proposal Submission as mentioned on GeM Portal (<https://www.gem.gov.in>).

- **Interpretations**

- Words comprising the singular shall include the plural & vice versa.
- An applicable law shall be construed as reference to such applicable law including its amendments or re-enactments from time to time.
- A time of day shall save as otherwise provided in any agreement or document be construed as a reference to Indian Standard Time.
- Different parts of this contract are to be taken as mutually explanatory and supplementary to each other and if there is any differentiation between or among the parts of this contract, they shall be interpreted in a harmonious manner so as to give effect to each part.

- **Extension of Deadline for submission of Bid**

IREDA at its discretion and /or on the directions of MNRE, may extend this deadline for submission of bids by amending the Bidding Documents which will be intimated through GeM website, in which case all rights and obligations of IREDA and Bidders will thereafter be subject to the deadline as extended.

Prospective bidders are advised to visit GeM website: www.gem.gov.in on a regular basis prior to closing date of submission of tender for any corrigendum/addendum/amendment.

- The bidder's claiming to be MSEs (Micro and Small Enterprises) having valid UDYAM registration on the last date of submission of proposals only are allowed to claim the relaxations and exemptions as per Government of India notifications/instructions/guidelines w.r.t. EEMD, the requirements of turnover & number of years of experience are allowed subject to production of requisite documents/proofs etc.
- The bidder's claiming to be Startups recognized by the Department for Industry & Internal Trade (DPIIT) are allowed to claim the relaxations and exemptions as per Government of India notifications/ instructions/guidelines, w.r.t. EMD, the requirements of turnover & number of years of experience are allowed subject to production of requisite documents/proofs etc.
- Individual pre-bid meeting shall be conducted, and any amendment post issuance of RFP shall be incorporated as corrigendum to the tender documents and shall be uploaded on the GeM portal.

3. Submission of bid online on GeM

Submission of bid online on GeM portal by the bidder shall be considered as acceptance of all provisions of Bidding Documents including but not limited to following

- Submission of the bid shall be considered as Bidder's confirmation that any deviation to the any provision found anywhere in their Bid Proposal, implicit or explicit, shall stand unconditionally withdrawn, without any cost implication whatsoever to the Employer, failing which the bid shall be rejected and bid security shall be forfeited.
- Bidder unconditionally adheres to INTEGRITY PACT,
- Further, any deviations, variations and additional conditions found anywhere in their Bid Proposal, implicit or explicit, shall stand unconditionally withdrawn, without any cost implication whatsoever to IREDA
- Bidder's Declaration regarding blacklisting (Applicant should not be blacklisted by any Central/State Government/ Public Sector Undertaking in India)

Section II SCOPE OF WORK & TERMS OF CONTRACT

4. Broad Scope of Work

- India's energy sector is undergoing a major shift to meet ambitious clean-energy targets and climate commitments. As the Ministry of New and Renewable Energy (MNRE) leads this transition, there is a clear need for structured, evidence-based regulatory and sector insights to enable timely, effective, and adaptive policymaking. To meet this need, IREDA, on behalf of MNRE, proposes to engage a Knowledge Partner for Strategy and Implementation Support (KP-SIS).
- The KP-SIS will support MNRE's strategic and operational priorities through in-depth analysis across the renewable energy (RE) ecosystem and allied clean-energy domains. The engagement will cover, but not limited to, **renewable energy, battery storage, green hydrogen, biogas, small hydro, pumped storage**, and associated innovation, investment, and supply-chain domains, tracking both domestic and global trends and monitoring market developments at national and state levels.
- A key component will be high-quality knowledge products: daily thematic updates, monthly newsletters, and sectoral insights for internal use and targeted dissemination. The KP-SIS will also gather and analyse industry feedback to strengthen MNRE's policy positioning, facilitate stakeholder consultations, and inform interventions.
- The Knowledge Partner will help develop interactive dashboards and visual analytics using tools such as Tableau, Power BI, or Google Looker Studio. These will integrate with MNRE's web portal and offer role-based access for public, internal, and expert users. The KP-SIS will maintain an up-to-date repository of ecosystem players, conduct techno-economic assessments, support the design of forward-looking policy tools, and organize monthly expert seminars to sustain stakeholder dialogue.
- Further the specific objectives of knowledge partner will be to support MNRE in the following broad areas:
 - Design and support implementation roadmaps for key MNRE programmes, and track progress through customized monitoring tools and dashboards.
 - Review and analyze regulatory frameworks, policies, and orders at central and state levels related to renewable energy, new energy sectors (such as battery storage, green hydrogen, biogas, small hydro, pumped storage), and thermal transition.
 - Benchmark global regulatory frameworks and sectoral practices and assess their applicability and adaptation potential for India.
 - Support MNRE in developing strategic recommendations for regulatory reforms, policy updates, and enabling structural reforms to accelerate renewable energy deployment.
 - Conduct techno-economic analyses, financial modelling, cost-benefit assessments, and resource adequacy studies using industry-standard tools.
 - Monitor market developments, investment trends, innovation pipelines, and supply chain dynamics across domestic and global renewable energy ecosystems.

- Facilitate structured stakeholder engagements, consultations, and industry interactions to gather insights, feedback, and build consensus around policy and regulatory priorities.
- Develop model bid documents, MoUs, and contract templates and provide implementation advisory for MNRE's schemes and initiatives.
- Maintain dynamic databases and a central knowledge repository covering vendors, suppliers, OEMs, EPCs, financiers, and regulatory documents across renewable energy sub-sectors
- Support the development and integration of web portals, interactive dashboards, and visualization tools for data-driven decision-making within MNRE.
- Provide timely and high-quality knowledge products including daily thematic updates, monthly digests, sectoral insight reports, financial analyses, and strategic briefs to aid MNRE's policy and programme decisions.
- Undertake any other analytical, strategic, or programmatic tasks as may be directed by MNRE to support its evolving priorities

5. Team Structure

- To effectively deliver on the scope of work, the Knowledge Partner is required to deploy a dedicated team to the Knowledge Partner (KP-SIS), comprising professionals with multidisciplinary expertise. The team must include experts in regulatory affairs, renewable energy policy, electricity markets, power systems modelling, technology innovation, investment tracking, stakeholder engagement, data analytics, data interpretation, and forensic analysis. Each team member must possess relevant academic qualifications and domain-specific experience to ensure the delivery of high- quality outputs and timely support to MNRE across regulatory review, sectoral analysis, data-driven decision-making, and industry engagement tasks. (Team members must be **on payroll before bid submission**). The required team structure is provided below:

S. No.	Designation	Responsibility*	Mandatory Qualifications	Minimum Post Qualification Experience
1	Renewable Energy (RE) Sector Expert (Team Lead)	Provide strategic and policy advisory support for renewable energy programmes, including design, review, and implementation of sector initiatives.	Master's degree in any of the following: <ul style="list-style-type: none"> • Engineering • Technology • Public Policy • Energy • Economics • Business Administration (Power Management) 	12 years
2	Power sector Regulatory and Transmission Expert	Provide comprehensive techno-economic assessments for program design and implementation, supported by advanced energy modelling (such as PLEXOS, PSSE) and extensive regulatory expertise in the power transmission sector.	Master's degree in any of the following: <ul style="list-style-type: none"> • Engineering • Technology • Business Administration (Power Management) 	8 years
3	Electricity Market Analyst	Provide technical inputs on electricity market structures, pricing mechanisms, and commercial frameworks to inform policy and programme decisions	Master's degree in any of the following: <ul style="list-style-type: none"> • Energy • Economics • Energy Economics • Business Administration (preferably Power Management) 	5 years
4	Global Trends and Data Intelligence Officer	Track and report global developments, benchmark international best practices, and provide data-driven insights to support strategic planning and policy formulation	Master's degree in any of the following: <ul style="list-style-type: none"> • Energy • Economics • International Relations 	5 years
5	Technology and Innovation Analyst	Provide technical analysis, support pilot initiatives, and contribute to knowledge development and stakeholder engagement on emerging energy technologies	Bachelor's in engineering/ technology and a Master's degree in Energy or Business Administration	6 years
6	Research and Data Management Associate	Provide research, data analysis, documentation, and implementation support across all workstreams.	Master's degree in any of the following: <ul style="list-style-type: none"> • Economics • Statistics • Public Policy 	2 years

7	Research and Data Management Associate	Assist in preparation of reports, dashboards, databases, and monitoring tools to support decision-making and programme execution.	Master's degree in any of the following: <ul style="list-style-type: none"> • Economics • Statistics • Public Policy 	2 years
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- The team shall be stationed at MNRE during the contract period. The team shall strictly adhere to the official working hours, office timings, and working days (including Gazetted holidays) as followed by MNRE. Any absence from the designated place of work during MNRE working hours without permission shall be treated as "Unauthorized Absence". Penalty on account on account of unauthorized absence shall be levied as per clause 8.2.
- The maximum changes in the team shall be limited to two times during the currency of the contract. In case the changes are made more than two times, then 0.5% of the contract amount shall be deducted for each change during the contract period. One change herein means any change in any team member at any point of time. In case any team member(s) are changed as desired by IREDA/ MNRE, no amount shall be deducted. In case IREDA/ MNRE requests any change in the team members, then the Bidder shall comply with the same within 15 days. Any delay shall be liable for liquidated damages as per the LD clause No 8.1 defined in the contract.
- Team proposed to be deployed for this project and to be considered under evaluation criteria should be full-time employees on the payrolls of the Bidder. The size of the team and team members shall remain unchanged, except when on leave with permission from MNRE. However, wherever such leave period is more than continuous 7 working days, prior written consent from MNRE is required. In case of change, the new member provided as replacement must possess the same or higher qualification and experience as the resource, which is being replaced and prior to effect the change, the credentials of the new member will have to be furnished to IREDA & MNRE, duly certified by the authorized person. The deployed manpower as per the contract shall not be changed except as specified during the contract period except on grounds of person leaving the organisation on account of any reasons whatsoever / due to reasons of non-performance / due to medical reasons / proceeding on a leave for more than 15 days or such similar reasons.
- The KP-SIS may also be required to provide back-end support as directed by MNRE without any additional cost of the awarded contract.
- **Deployment of Additional Resources**
 - In case the implementation requires deployment of additional manpower during the period of the contract, additional manpower (maximum up to five personnel) with similar qualifications and experience shall be provided.
 - In addition to the Core Team (7 members) defined in the Scope of Work, MNRE reserves the right to request the deployment of up to 5 (five) additional personnel of any designation/s as per requirement at any stage during the contract period. The KP-SIS shall deploy such resources within 15 days of receiving a written request from MNRE.
 - The remuneration calculation amount & methodology for such additional resource/s is explained in Clause no 7.8.

6. Detailed Scope of Work, Deliverables and Timelines

The objective of this engagement is to provide comprehensive Programmatic, Strategic, and Sectoral support to MNRE. The scope is divided into three key work packages covering strategy, intelligence, and data systems.

- **Work Package 1: Programmatic & Strategic Support**
 - **Programme Planning & Monitoring**
 - Design, structure, and support implementation roadmaps for key MNRE schemes.
 - Track progress against targets and timelines using customized monitoring tools.
 - Develop tracking mechanisms for action items.
 - **Stakeholder Coordination**
 - Facilitate coordination between MNRE, state nodal agencies, public/private players, and international institutions.
 - Organize periodic consultations and roundtables.
 - **Contract Frameworks & Implementation Inputs**
 - Design model bid documents, MoUs, and implementation contracts.
 - Review and advise on implementation issues across contracts.
 - **Financial Modelling & Cost Analysis**
 - Develop cost-benefit analysis, tariff benchmarks, and investment requirement assessments for RE technologies.
 - Prepare and validate financial models to support project appraisal and policy design.
 - **Policy Advisory: Taxation & Trade**
 - Provide briefs on international trade developments, WTO compliance, taxation issues (GST, import duties, carbon taxes), and related policy matters.
 - Assess implications for RE supply chains and domestic manufacturing.
 - **Support for Programme/Project Formulation**
 - Provide techno-economic inputs and develop concept papers, DPRs, or feasibility reports.
 - Identify enabling policy actions and structural reforms.
 - **Other MNRE-Directed Activities**
 - Undertake any additional tasks or analyses as advised by the Ministry.
- **Work Package 2: Sectoral Intelligence & Analysis**
 - **Global and Domestic Sectoral Analysis**
 - Conduct real-time tracking of RE capacity additions, technology advancements, investment trends, and policy changes.
 - Monitor innovation pipelines, start-up ecosystems, and global best practices.
 - **Investment Monitoring & Market Research**
 - Maintain an updated RE investment dashboard including JV announcements, FDI inflows, and closures.
 - Prepare sectoral briefs, market scans, and insight notes on emerging trends.
 - **Vendor and Ecosystem Mapping**
 - Develop and maintain a dynamic, bi-weekly refreshed database of vendors,

suppliers, OEMs, EPCs, and financiers across RE sub-sectors.

- **Thematic Reporting & Thought Leadership**
 - Develop one detailed thematic insight report monthly in consultation with MNRE.
 - Publish strategic briefs, case studies, and deep dives into critical RE areas like hydrogen, storage, grid integration, etc.
 - Conduct quarterly roundtable meetings with national/international investors.
- **International Collaboration Inputs**
 - Provide analytical inputs to strengthen MNRE's partnerships in R&D, technology exchange, cross-national transmission planning, and global forums.
- **Ad Hoc Analytical Support**
 - Deliver qualitative and quantitative analysis on specific queries from MNRE on a rolling basis.
- **Work Package 3: Data, IT & Knowledge Systems**
 - **Web Portal & IT Tool Coordination**
 - Support development and deployment of web platforms and dashboards to visualize and disseminate sectoral insights.
 - Oversee integration of tools with MNRE's digital assets (internal/public).
 - **Data Management & Visualization Tools**
 - Utilize tools like Power BI, Tableau, and Google Looker Studio to generate customized dashboards.
 - Support IT team to enable user-level access controls and automated reporting.
 - **Knowledge Repository & Reporting Framework**
 - Build and maintain a central repository of various documents, orders, and market intelligence.
 - Standardize templates for sector briefs, investment trackers, and policy matrices.

• **Key Deliverables–**

S. No	Deliverable	Responsibility
1	Preparation of Investment Tracker/ Dashboard	Global Trends and Data Intelligence Officer
2	Thematic Insight Report	RE Sector Expert, Power Sector Expert, Electricity Market Analyst
3	Vendor & Ecosystem Mapping Database Development	RE Sector Expert, Power Sector Expert
4	Expert Seminar Summary Report	RE Sector Expert, Power Sector Expert
5	Global Benchmarking and Innovation Scanner	Global Trends and Data Intelligence Officer, Technology and Innovation Analyst
6	Financial Models, Contract Templates, Cost Analyses of various RE sectors	RE Sector Expert, Power Sector Expert, Global Trends and Data Intelligence Officer
7	Report on Taxation, Trade, R&D Collaborations	Electricity Market Analyst
8	Strategic Leadership Brief for MNRE	RE Sector Expert, Power Sector Expert and Global Trends and Data Intelligence Officer

Note: The above-mentioned deliverables are to be ensured and completed by the end of the Contract period. The work to be delivered in a quarter during the contract period will be based on the requirement and acceptance of MNRE.

Quarterly Reporting and Deliverable Submission –

The KP-SIS shall submit quarterly reports covering the activities undertaken as per the above deliverables listed above. Copies of all quarterly reports and deliverables during a quarter shall be provided to MNRE with a copy to IREDA.

7. Payment Terms

- Payment shall be made on quarterly basis, linked to submission of quarterly reports to the satisfaction of MNRE, as per the agreed scope and its acceptance by MNRE and quarterly attendance (as certified by MNRE).
- No payment shall be deemed due merely by passage of time, release is subject to written acceptance by MNRE.
- A quarterly report to be submitted, comprising of the work carried out by the consultant, in accordance with the scope of work mentioned in the RFP, along with quarterly attendance within 15 days of the end of the quarter (As per Annexure L).
- Upon the MNRE’s satisfaction and written approval, the corresponding payment for the quarter shall be processed. In case any deliverable is found to be deficient or requires revision, the KP-SIS shall incorporate the required changes within a reasonable time frame as specified by MNRE.
- The Bidder shall be solely responsible for all costs and expenses related to the execution, stamp duty, and submission of the contract and associated agreements. IREDA shall not bear any liability or obligation to reimburse such costs or expenses.
- All prices quoted by the Bidder and agreed upon by IREDA shall remain firm and fixed for the entire duration of the contract. However, any reduction in taxes, duties, or statutory levies occurring during the tenure of the contract shall be promptly passed on to IREDA as a cost benefit.
- Invoices must be submitted with Quarterly Progress Report (based on the work carried out during the quarter), Quarterly Attendance and satisfactory work submission Certificate as per Annexure attached at ‘L’ and any other additional evidence as may be required.
- Release of payments for each Contract shall be done based on the following timelines, subject to Clause 7.2:

Deliverable	Time Period	% payment
Q1	t + 3 months	12.5%
Q2	t + 6 months	12.5%
Q3	t + 9 months	12.5%
Q4	t + 12 months	12.5%
Q5	t + 15 months	12.5%
Q6	t + 18 months	12.5%
Q7	t + 21 months	12.5%
Q8	t + 24 months	12.5%

*t is the end of month in which Contract is signed/ Work Order has been released.

- Any additional manpower, deployed at specific requirements of MNRE, will be paid on the basis of the level of manpower deployed and duration of deployment of such additional manpower. The rate for additional manpower is defined below:

Suppose the Lump Sum Price (excluding GST) of the Contract, to be paid to the successful Applicant is 'Z', the rate for each additional manpower will be calculated as below:

Post	Monthly rate
Research & Data Management Associates	$0.81*Z/(24*7)$
Power sector Regulatory and Transmission Expert, Electricity Market Analyst, Global Trends Officer, Tech & Innovation Analyst	$1.06*Z/(24*7)$
RE Sector Expert	$1.15*Z/(24*7)$

Payment Conditions

- Payment for additional manpower shall be made on a pro-rata basis for the actual duration of deployment.
- The rates calculated above are all-inclusive (covering professional fees, overheads, statutory charges and allowances). However, ~~exclusive~~ of the applicable GST will be paid extra. Change in statutory charges during the contract period, if any, shall be paid on submission of documentary evidence.

8. Performance Standards, Service Levels and Penalty Framework

The KP-SIS agrees to perform all services strictly in accordance with the provisions of the Contract/ Work Order. Failure to meet service obligations shall result in payment of liquidated damages by the KP-SIS, as specified in the Agreement or associated Scheduled.

- **Levy of LD charges**

Any delay in completion of work beyond the timelines mentioned in clause 6 above shall result in deduction of 0.5% of the total work order value per week as liquidated damages upto a maximum cumulative limit of 10% of contract value. These liquidated damages shall be recovered from the quarterly payments being made to the KP-SIS or from the PBG available with IREDA. These damages are not penalties but represent a genuine pre-estimate of loss incurred by MNRE due to non-performance.

- **Resource Allocation and Deployment:**

The KP-SIS shall submit a list of deployed resources within seven days of Contract issuance. MNRE may conduct interviews to assess the suitability of the proposed resources. In case if the proposed resources are found unsuitable, the KP-SIS shall deploy resources within one week of receipt of written notification of unsuitability.

MNRE reserves the right to seek replacement of any resource at any time. The KP-SIS shall ensure that the manpower deployed under this project will be independent and will not be

working in any other project till the time they are deployed in this project. the applicant will have to share an agreement (Non-Disclosure Agreement) for data privacy and data security.

The KP-SIS shall ensure the continuous availability of the deployed team. Absence of any resource without permission from MNRE, i.e. Unauthorized Absence, shall attract a penalty per day of absence, based on the seniority and criticality of the role as defined below:

Category	Role / Designation	Penalty per Day (INR)
Level 1	RE Sector Expert (Team Lead)	₹ 25,000/-
Level 2	Power sector Regulatory and Transmission Expert	₹ 20,000/-
Level 3	Electricity Market Analyst, Global Trends and Data Intelligence Officer, Technology & Innovation Analyst	₹ 15,000/-
Level 4	Research & Data Management Associates	₹ 10,000/-

These penalties shall be recovered from the quarterly payments due to the KP-SIS.

Cap on Penalty: The total penalty on account of absence in any specific quarter shall not exceed the maximum quarterly payment amount (i.e., **12.5%** of the Total Contract Value) for any respective quarter.

For example: if there is absence of one resource at level 2 for 10 days and 2 resources of level 3 for 12 days then the penalty will be calculated as

$$\text{Penalty} = \text{Min} \{ \text{Quarterly payment amount, } (20,000 \times 10 + 2 \times 15000 \times 12) \}$$

- **Delay and Unsatisfactory Performance**

Delays beyond the stipulated timelines may result in annulment of the contract, with MNRE entitled to engage an alternate KP-SIS at the cost and risk of the selected KP-SIS.

9. Indemnity

The Bidder shall indemnify IREDA and keep indemnified for any loss or damage, cost or consequences that IREDA may sustain, suffer or incur on account of violation/noncompliance of any statutory requirements in conducting of contractual terms. The Bidder shall always remain liable to IREDA for any losses suffered by IREDA due to any negligence or fault on the part of the bidder, and the bidder also shall indemnify IREDA for the same.

Bidder is responsible and accountable for managing the activities of its personnel. Bidder shall be vicariously liable for any acts, deeds or things done by their employees which are outside the scope of work or authority vested, or instructions issued by IREDA.

In an event of default of any of the duties, obligations, and responsibilities of the Bidder herein or any default/error in the services rendered or any deficiency in service, or a failure to perform any service contemplated by the Bidder, Bidder will take all measures at its own cost to rectify such defaults and non-performance of services and redress such deficiencies within Five Working Days of receipt of notice of such breach by the other Party and Bidder shall be directly responsible to and shall indemnify and keep indemnified IREDA.

10. Limitation of Liability

The aggregate liability of bidder (whether in contract, tort, negligence, strict liability in tort, by statute or otherwise) for any claim in any manner related to this RFP shall in no event exceed the total amount, paid to bidder by the Purchaser in the preceding twelve months under this Agreement that gives rise to such liability (as of the date the liability arose). In no event shall bidder be liable for any consequential, incidental, indirect, special or punitive damage, loss or expenses (including but not limited to business interruption, lost business, lost profits, or lost savings) nor for any third-party claims (other than those set-forth in Clause above) even if it has been advised of their possible existence.

SECTION III :STANDARD CONDITIONS OF CONTRACT

11. Obtaining RFP Documents

Interested Applicants have to download the official copy of RFP & other documents after login into the GEM portal by using the Login ID & Password provided by GEM during registration. The Applicants shall be eligible to submit/ upload the Proposal document only after logging into the GEM portal and downloading the official copy of RFP.

12. EMD (Earnest Money Deposit)

- Earnest Money Deposit (EMD) for an amount of INR 15,00,000/- (Indian Rupees Fifteen Lakhs only) is required to be submitted along with the bid, failing which the bid shall be summarily rejected.
- EMD amount is required to be transferred through NEFT/RTGS to IREDA bank account and bidder needs to upload following details on GeM portal. (ANXEXURE D PART II)
 - 12...1. Name of the company.
 - 12...2. UTR Number.
 - 12...3. Bank from which money has been transferred.
 - 12...4. Scanned copy of transaction details.
 - 12...5. Bank account details of IREDA are as follows:

Name of the beneficiary	INDIAN RENEWABLE ENERGY DEVELOPMENT AGENCY LTD.
Name of Beneficiary Bank	Bank of Baroda
Bank Account Number	21580500000210
IFSC CODE	BARB0INDELX
Branch Name	CFS New Delhi, 11th Floor, Bank of Baroda Bldg, 16, Sansad Marg, New Delhi-110001
Name of Beneficiary Bank	Bank of Baroda

OR

- EMD in the form of Bank Guarantee according to Annexure D and valid for 12 months from the last date of bid submission

OR

- EMD in the form of Demand Draft (DD) in the name of Indian Renewable Energy Development Agency Ltd.
- The claim period of the EMD shall be at least 120 days beyond the expiry of the bid submission date. The Bank Guarantees towards EMD have to be issued in the name of the Bidding Company. In the event of encashment of EMD, the encashed amount shall include all applicable taxes.
- The Applicant shall furnish the Bank Guarantees towards EMD from an Indian branch of a Scheduled Commercial Bank as listed on the website of Reserve Bank of India (RBI), as applicable on the date of issuance of bank guarantee.

- IREDA has agreed to accept the EMD in the form of an unconditional and irrevocable Bank Guarantee instead of the cash deposit with the clear position intimated to the Applicant that the EMD Bank Guarantee shall be encashable for being appropriated by IREDA in terms of the guarantee as in the case of appropriation of the cash deposit lying with IREDA
- Forfeiture of EMD:
 - The BG towards EMD shall be encashed by IREDA in following cases:
 - 12...1. If the Applicant withdraws or varies the bid after due date and time of bid submission and during the validity of bid;
 - 12...2. In case the selected Applicant fails to accept the work order or provide the Performance Security within the specified time limit.
 - 12...3. If an Applicant engages in a corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice as envisaged under this RfP (including the Work Order).
 - 12...4. If after issuance of Work Order, it is found that the documents furnished by the Applicants as part of response to RfP are misleading or misrepresented in any way;
 - 12...5. If the Applicant commits any breach of terms of this RfP or is found to have made a false representation to IREDA/ MNRE
- All expenditure towards execution of Bank Guarantees such as stamp duty etc. shall be borne by the Applicants.

13. Performance Bank Guarantee

- Successful bidder must submit the PBG – 5% of total contract value in the format prescribed by the GeM Portal within 15 days’ time from the issuance of the Contract.
- As a Contract Performance Security, the successful KP-SIS, to whom the work is awarded, shall furnish a Contract Performance Guarantee which shall be in the form of a Bank Guarantee from any Scheduled Banks as defined in Sec. 2(e) of RBI Act, 1934 and listed in Schedule II. Bank Guarantee from any Scheduled Bank in favour of the Client shall be in the prescribed Proforma as per GeM Portal, within 15 days of signing the Contract. The guarantee amount shall be equal to 5%) of the total Lump-sum price as quoted (which is including all expenses, taxes, duties and levies, if any but excluding goods and service tax, education cess and secondary & higher education cess) and it shall guarantee the faithful performance of the Contract in accordance with the terms and conditions specified in these documents and specifications. The validity period of the guarantee should be up to 90 (Ninety) days after the completion of the assignment. The Contract Performance Guarantee is intended to secure the performance of the entire Contract.
- Failure of the successful Bidder to submit the above-mentioned Contract Performance Guarantee shall constitute sufficient grounds for the annulment of the award and Bidder shall be debarred for future assignments with IREDA for a period of maximum three years from the date of such disqualification in terms of bid security declaration.

IREDA shall withhold the EMD till submission of Performance Bank Guarantee (PBG).

14. SIGNATURE OF BIDS/ OFFERS

A power of attorney, indicating that the person signing the bid has the authority to sign the bid is to be submitted. Bidder shall be required to submit the Power of Attorney of the Bidder, as applicable, along with the Authority of the person issuing the Power of Attorney on the GeM portal.

(The Authority of the person/ Board Resolution in this regard issuing the Power of Attorney shall also be submitted).

Further, Bidder to note that bid can be submitted/ digitally signed by only one person. The power of Attorney must be in the name of person digitally signing the bids.

Offers not conforming to the above requirements of signing may be disqualified.

15. Single RfP

The Applicant, including its Parent, Affiliate or Ultimate Parent or any Group Company shall submit single response to RFP

16. Important Notes and Instructions to Applicants

- Wherever information has been sought in specified formats, the Applicants shall fill in the details as per the prescribed formats and shall refrain from any deviations and referring to any other document for providing any information required in the prescribed format.
- The Applicants shall be shortlisted based on the declarations made by them in relevant schedules of RFP. The documents submitted online may be verified before the issuance of Contract in terms of Section V of the RFP and at any point of time during the Project implementation period.
- If the Applicant conceals any material information or makes a wrong statement or misrepresents facts or makes a misleading statement in its response to RFP, in any manner whatsoever, IREDA reserves the right to reject such response to RFP and/or cancel the Letter of Award/ Contract. Applicant shall be solely responsible for disqualification based on their declaration in the submission of response to RFP.
- Response submitted by the Applicant shall become the property of the IREDA and IREDA shall have no obligation to return the same to the Applicant.
- All documents of the response to RFP (including RFP and subsequent Amendments/ Clarifications/ Addenda) submitted online must be digitally signed by the person authorized by the Board or Power of Attorney.
- No change or supplemental information to a response to RFP will be accepted after the scheduled date and time of submission of response to RFP. However, IREDA reserves the right to seek additional information from the Applicants, if found necessary, during the course of evaluation of the response to RFP.
- All the information should be submitted in English language only.
- Applicants shall mention the name of the contact person and complete address and contact details of the Applicant in the covering letter.

- Response to RFP that are incomplete, which do not substantially meet the requirements prescribed in this RFP, or not submitted in the specified formats, will be liable for rejection by IREDA.
- Applicants delaying in submission of additional information or clarifications sought will be liable for rejection. will be summarily rejected by IREDA.
- Non-submission and/ or submission of incomplete data/ information required under the provisions of RFP shall not be construed as waiver on the part of IREDA of the obligation of the Applicant to furnish the said data/ information unless the waiver is in writing.
- Only New Delhi Courts shall have exclusive jurisdiction in all matters pertaining to this RFP.
- All taxes deductible at source, if any, at the time of release of payments, shall be deducted at source as per then prevailing rates while making any payment.
- The benefits realized by the Bidder due to lower rates of taxes, duties, charges, and levies shall be passed on by the Bidder to IREDA. Further, in case there is any increase in taxes, duties, charges, and levies, IREDA shall compensate the Bidder the amount of such increase in taxes, duties, charges, and levies, to be lawfully paid and borne by the Bidder against proof of payment and IREDA has the right to demand documentary evidence of such variation.
- Bidders will be liable to pay taxes as per law.
- Applicant shall bear all costs associated with the preparation and submission of their proposals, and their participation in the selection process, and presentation including but not limited to postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by IREDA or any other costs incurred in connection with or relating to its proposal. IREDA is not bound to accept any proposal and reserves the right to annul the selection process at any time prior to grant of Contract, without thereby incurring any liabilities to the Applicants.
- IREDA requires that the Applicant hold MNRE's & IREDA's interests paramount, avoid conflicts with other assignments or its own interests, and act without any consideration for future work. The applicant shall not accept or engage in any other assignment that may place it in a position of not being able to carry out this assignment in the best interests of IREDA/ MNRE.
- It is the IREDA's policy to require that the Applicants observe the highest standard of ethics during the Selection Process and execution of work/assignment. In pursuance of this policy, IREDA will reject the Proposal for award if it determines that the Applicant has engaged in corrupt or fraudulent activities in competing for the Contract in question,
- IREDA will declare an Applicant ineligible, either indefinitely or for a stated period to be awarded any contract or Contract if it at any time determines that the Applicant has engaged in corrupt or fraudulent practices in competing for and in executing the Contract.

17. Non-Responsive Proposal

The electronic response to RFP submitted by the Applicant along with the documents submitted online to GeM shall be scrutinized to establish “Responsiveness of the Proposal”. Each Applicant’s response to RFP shall be checked for compliance with the submission requirements set forth in this RFP.

Any of the following conditions shall cause the Proposal to be “non-responsive”:

- i. Response to RFP not received by the due date and time of Proposal submission.
- ii. In case it is found that the Applicant including Ultimate Parent / Parent /Affiliate/Group Companies have submitted more than one response to this RFP, then all these proposals submitted shall be treated as non-responsive and rejected.
- iii. Any indication of price in any part of response to the RFP, other than in the financial bid.

In any of the above cases, the Proposal shall not be considered for opening and evaluation process.

- iv. Non-submission or partial submission of EMD in acceptable form along with response to RFP.

18. Documents to be Submitted Online

Detailed instructions to be followed by the Applicants for online submission of response to RFP.

All documents of the response to RFP submitted online must be digitally signed and uploaded on the website, <https://www.gem.gov.in/>

19. Documents to be Submitted Offline

Bank Guarantee/ DD towards EMD as mentioned in the Bid Information Sheet (Annexure D).

Bank Guarantee/DD against EMD needs to be submitted. The Applicants will be required to submit the bank guarantee, either in person or through post, at the office of IREDA until the date as on 3 working days after the closing date of bid submission. The 3-day duration will be counted from the date of bid submission.

For e.g., if the bid submission deadline is 18:00 hrs on 10.03.2026, the above deadline for submission of EMD will expire at 18:00 hrs on 07.03.2026. In case the above deadline being a holiday, the next working day in IREDA will be the deadline for submission of Bank Guarantees.

Note: In all cases, the Bank Guarantee/DD against EMD (if applicable), shall be issued on or before the bid submission deadline. These instruments issued after the expiry of the deadline will be summarily rejected.

The bidding envelope shall contain the following sticker:

Request for Proposal for engagement of Knowledge Partner	
<i>RfP Reference No.</i>	
<i>Submitted by</i>	<i>(Enter Full name and address of the Applicant)</i>
<i>Authorized Signatory</i>	<i>(Signature of the Authorized Signatory)</i> <i>(Name of the Authorized Signatory) (Stamp of the Applicant)</i>
<i>Bid Submitted to</i>	General Manager (Projects) Indian Renewable Energy Development Agency 7th Floor, Plate-B, NBCC Office Block Tower-2, East Kidwai Nagar, New Delhi-110023 Tel No. 011-24604157

20. Other Bid related instruction

- The technical bid shall not contain any indication of the price offered for the job for which tender is given by the firm. In case it is found that the technical Bid contains the price for the job or any direct or indirect indication of it, the entire bid document will be summarily rejected.
- Tender will be evaluated by the Evaluation Committee on the basis of Pre-qualification-cum-Technical bids and financial bids.
- Technical bids of all the firms, which meet the prequalification criteria, would be taken up for detailed evaluation. Each firm meeting the pre-qualification criteria would be evaluated. Those firms, who do not meet the pre-qualification criteria, shall not be evaluated and their financial bids will not be opened.

21. Techno-commercial Proposal

The Applicant shall upload the single proposal containing scanned copies of the documents duly signed and stamped on each page or digitally signed by the authorized signatory

- i. All attachments are elaborated in Section VII of the RFP, with proper file names.
- ii. All supporting documents regarding meeting the eligibility criteria and scoring during the evaluation of proposal

22. Financial Proposal

While preparing the Financial Proposal, Applicants are expected to take into account the various requirements and conditions stipulated in this RFP document. The Financial Proposal should be a Lump Sum Price inclusive of all the costs including but not limited to all statutory charges associated with the Assignment, except GST. Change in statutory charges during the contract period, if any, shall be paid on submission of documentary evidence. While submitting the Financial Proposal, the Applicant shall ensure the following:

- i. All the costs associated with the Assignment shall be included in the Financial Proposal. These shall normally cover remuneration for all the personnel (Expatriate and Resident, in the field, office, etc.), local transportation at the location of deployment, equipment, printing of documents, secondary and primary data collection, etc. The total amount indicated in the Financial Proposal shall be without any condition attached or subject to any assumption and shall be final and binding. In case any assumption or condition is indicated in the Financial Proposal, it shall be considered non-responsive and liable to be rejected. The KP-SIS may have to travel to different States/UTs at any given point of time.
- ii. The Financial Proposal shall take into account all the expenses and tax liabilities and cost of insurance specified in the Contract, levies and other impositions applicable under the prevailing law. For the avoidance of doubt, it is clarified that all taxes shall be deemed to be included in the cost shown except GST which will be mentioned separately. Further, all payments shall be subjected to deduction of taxes at source as per Applicable Laws.
- iii. The Financial proposal should be submitted as per Annexure J
- iv. Applicants shall express the price of the services in Indian Rupees only.

23. Validity of the Proposals

The Applicant shall submit the proposal which shall remain valid up to the date as on 12 months from the last date of submission of response to this RFP (“Proposal Validity”). IREDA reserves the right to reject any response to this RFP which does not meet the aforementioned validity requirement.

24. Proposal Preparation Cost

The Applicant shall be responsible for all the costs associated with the preparation of the response to RFP and participation in discussions and attending pre-bid meeting(s) etc. IREDA shall not be responsible in any way for such costs, regardless of the conduct or outcome of the selection process.

25. Clarifications/ Pre-Bid Meeting/ Enquiries/ Amendments

Clarifications/ doubts, if any, on RFP document may be emailed and/ or submitted through GeM portal. The format for submission of clarifications is available on the portal. A Pre-Bid Meeting shall be held on VC. (Schedule to be notified separately). IREDA will make efforts to respond to the same in the Pre-Bid Meeting. A compiled list of such questionnaire and IREDA’s response will be uploaded in the GeM portal. If necessary, amendments, clarifications and elaborations shall be issued by IREDA which will be notified on the GeM portal. No separate reply/ intimation will be given for the above, elsewhere. In the event of the issuance of any revision or amendment of the RFP documents, the Applicant shall be provided a period of 7 days there from, for submission of proposal.

26. Right of IREDA to Reject a Proposal

IREDA reserves the right to reject any or all of the responses to RFP or cancel the RFP or annul the selection process for any project at any stage without assigning any reasons whatsoever and without thereby any liability.

Without prejudice to the generality of above, IREDA reserves the right to reject any proposal if:

- i. At any time, a material misrepresentation is made or discovered, or
- ii. The Applicant does not provide, within the time specified, the supplemental information sought by IREDA for evaluations of proposal.

Such misrepresentation/ improper response by the Applicant may lead to the disqualification of the Applicant. If such disqualification/ rejection occurs after the proposals have been opened and L1 applicant (lowest total evaluated cost) gets disqualified/ rejected, then IREDA reserves the right to consider the next lowest total evaluated cost or take any other measure as may be deemed fit at the sole discretion of IREDA including annulment of the selection process.

27. Dispute Resolution

In case of any dispute(s) arising out of or in connection with this contract, Parties will make their best efforts to resolve the same through mutual discussions/negotiations within 60 days from the date of notice of dispute issued by the party raising the dispute to the other. In case any such dispute remain unresolved, including any question regarding existence, validity or termination of this contract, shall be referred to and finally resolved by arbitration administered by the India International Arbitration Centre (IIAC) in accordance with International Arbitration Centre (Conduct of Arbitration Proceedings) Regulations, 2023 (“IIAC Regulations”) for the time being in force, which regulations are deemed to be incorporated by reference in this clause. The Tribunal shall consist of Sole Arbitrator, and the place/seat of the arbitration shall be New Delhi, India. The law governing the arbitration agreement shall be Indian Law and the language of the arbitration shall be English.

28. Termination of Contract

IREDA will have the right to terminate the contract by giving 30 (thirty) days written notice.

29. Acknowledgement by Applicant

- It shall be deemed that by submitting the Proposal, the Applicant has:
 - i. made a complete and careful examination of the RFP
 - ii. received all relevant information requested from IREDA
 - iii. accepted the risk of inadequacy, error or mistake in the information provided in the RFP or furnished by or on behalf of IREDA
 - iv. satisfied itself about all matters, things and information, including matters herein above, necessary and required for submitting an informed Application and performance of all of its obligations there under
 - v. acknowledged that it does not have a Conflict of Interest
 - vi. agreed to be bound by the undertaking provided by it under and in term hereof
- IREDA shall not be liable for any omission, mistake or error on the part of the Applicant in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to RFP or the Selection Process, including any error or mistake therein or in any information or data given by IREDA.

30. PREFERENCE TO MAKE IN INDIA AND GRANTING OF PURCHASE PREFERENCE TO LOCAL SUPPLIERS (Details enclosed as Annexure G)

The local content requirement to categorize a Bidder/Supplier as 'Class-I local supplier' is minimum 50%.

'Class-I local suppliers' only are eligible to participate in this tender, as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids."

Bids received (if any) from Class-II Local Supplier / Non Local Supplier shall be out rightly rejected.

NOTE:

In case the total bid price of the supplier / bidder is in excess of INR 10 crore, the Consultant shall be required to provide a certificate from the statutory auditor or cost accountant (in the case of companies) giving the percentage of local content during execution.

In case aforesaid Certificate furnished by consultant is not in line with the declaration in respect of Local content in their bid, same shall be treated as false declaration.

A service provider who has been debarred / banned by any other procuring entity for violation of 'Public Procurement (Preference to Make In India), Order 2017' (PPP-MII Order) dated 15.06.2017 and its subsequent revisions /amendments issued by Department of Industrial Policy and Promotion (DIPP) shall not be eligible for evaluation/ preference, as applicable, under the aforesaid procedures for duration of the debarment.

False declaration in respect of Local content, shall be treated in line with the Fraud Prevention Policy of IREDA.

The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.

31. BENEFITS TO MSEs and Startups

MSEs (Micro and Small Enterprises) having valid UDYAM registration & Startups recognized by the Department for Industry & Internal Trade (DPIIT) on the last date of submission of proposals only are exempted from submission of EMD, the requirement of "Turnover" & "Experience" subject to meeting of the other requirements of the RFP.

It is advised that all the Prospective Bidders shall register and obtain Udyam Registration Certificate. It may be noted that w.e.f. 1st July 2022, Udyam Registration Certificate shall be only valid Certificate to avail the benefits as per Public Procurement Policy.

32. Confidentiality

Information relating to evaluation of proposals and recommendations concerning grant of the Contract shall not be disclosed to the applicants who submitted the proposals or to other persons not officially concerned with the process, until the winning firm has been notified that it has been given the Contract.

The Bidder acknowledges that while performing the obligations under the Contract, each party shall be exposed to or acquire information of the other party, which such party shall treat as confidential. Neither party shall disclose the Confidential Information to a third party. Neither Party will make any public announcement nor press release regarding any Proposal, nor any activities performed under it without the prior written consent of the other Party. Except as required by law, no reference may be made to Bidder in any prospectus, proxy statement, offering memorandum or similar document or materials prepared for public distribution.

"Confidential Information" shall include, but shall not be limited to, trade secrets in any form or manner, know-how, proprietary information, financials, processes, marketing plans, forecasts, ideas, unpublished financial statements, budgets, business plans, projections, prices, costs, policies, quality assurance programs, price lists, pricing policies, software or related technical information, marketing data and techniques, operation manuals, any notes, compilations, studies, interpretations, presentations, correspondence, reports, statements and any other business and financial information and research and development activities that may be disclosed, whether orally or in writing, to each other and/or any of their affiliates, or that may be otherwise received or accessed by the Bidder in the course of performing the Contract. The Bidder shall adopt high standards of data security and privacy norms, in accordance with the regulatory and statutory provisions.

Confidentiality clauses shall survive indefinitely, even after termination of the Work Order.

33. Integrity Pact

The Integrity Pact, as per Annexure I, essentially envisages that the prospective Bidders/ successful Bidders and the IREDA, committing that persons/ officials of both sides, not to resort to any corrupt practices in any aspect/ stage of the contract and shall act as per the ethical conduct & behaviour. All the prospective Bidders/ successful Bidders will be deemed to commit themselves to such an Integrity Pact with IREDA, would be considered competent/ eligible to participate in the bidding process. This condition should not be breached by both the parties in any stage of Bidding/ Contract.

Furthermore, each Bidder must declare any past violations of this code of integrity, including but not limited to any instance of debarment by any procuring entity, or any similar infringement with any entity in any jurisdiction during the preceding three years. Non-disclosure of such information shall also constitute a violation of this code of integrity.

34. Conflict of Interest

a) **Relationship with IREDA's/ MNRE's staff:** Consultants (including their personnel) that have a business or family relationship with such member(s) of the IREDA's/ MNRE's staff, who are directly or indirectly involved in any part of:

- (i) the preparation of the TOR of the contract,
- (ii) the selection process for such contract, or
- (iii) supervision of such contract;

may not be awarded a contract unless it is established to the complete satisfaction of the employing authority, for the reason to be recorded in writing, that such relationship would not affect the aspects of fairness and transparency in the selection process and monitoring of the consultant's work.

b) **Unfair competitive advantage:** Fairness and transparency in the selection process require that consultants or their affiliates competing for a specific assignment do not derive a competitive advantage from having consulting services related to the assignment in question.

35. Fraud and Corrupt Practices

- The Applicants and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Selection Process. Notwithstanding anything to the contrary contained in this RFP, IREDA will reject a Proposal without being liable in any manner whatsoever to the Applicant, if it determines that the Applicant has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the Prohibited Practices) in the Selection Process. In such an event, IREDA will, without prejudice to its any other rights or remedies, forfeit and appropriate the Earnest Money Deposit, as mutually agreed genuine pre-estimated compensation and damages payable to IREDA for, inter alia, time, cost and effort of IREDA, in regard to the RFP, including consideration and evaluation of such Applicant's proposal.
- Without prejudice to the rights of IREDA under this Clause, hereinabove and the rights and remedies which IREDA may have under the CONTRACT or the Agreement, if an Applicant, as the case may be, is found by IREDA to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Selection Process, or after the issue of the CONTRACT or the execution of the Agreement, such Applicant shall not be eligible to participate in any tender or RFP issued by IREDA during a period of 2 (two) years from the date such Applicant, as the case may be, is found by IREDA to have directly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as the case may be.
- For the purposes of this Clause, the following terms shall have the meaning hereinafter respectively assigned to them:
 - 'Corrupt practice' means
 - i. the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of any person connected with the Selection Process

(for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of IREDA who is or has been associated in any manner, directly or indirectly with the Selection Process or the CONTRACT or has dealt with matters concerning the Agreement or arising there from, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of IREDA, shall be deemed to constitute influencing the actions of a person connected with the Selection Process; or

- ii. save as provided herein, engaging in any manner whatsoever, whether during the Selection Process or after the issue of the CONTRACT or after the execution of the Agreement, as the case may be, any person in respect of any matter relating to the Project or the CONTRACT or the Agreement, who at any time has been or is a legal, financial or technical consultant/adviser of IREDA in relation to any matter concerning the Project:
 - o Fraudulent practice means a misrepresentation or omission of facts or disclosure of incomplete facts, in order to influence the Selection Process.
 - o Coercive practice means impairing or harming or threatening to impair or harm, directly or indirectly, any persons or property to influence any person's participation or action in the Selection Process:
 - o Undesirable practice means
 - i. establishing contact with any person connected with or employed or engaged by IREDA with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Selection Process, or
 - ii. having a Conflict of Interest.
 - iii. Restrictive practice means forming a cartel or arriving at any understanding or arrangement among Applicants with the objective of restricting or manipulating fair competition in the Selection Process.

36. Force Majeure

- The successful bidder or IREDA shall not be liable for penalty or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure. For purposes of this clause, "Force Majeure" means an event beyond the control of the bidder and not involving IREDA or bidder's fault or negligence and not foreseeable. Such events may include, but are not restricted to wars, revolutions, epidemics, natural disasters etc.
- If force majeure situation arises, the Bidder shall promptly notify IREDA in writing of such condition and cause thereof. Unless otherwise directed by IREDA in writing, the Bidder shall continue to perform its obligations under contract as far as possible.
- In the event of complete collapse or dislocation of business in the financial markets of the country due to war, insurrection or any other serious sustained, political, or industrial disturbance or in any event caused by force majeure as may be agreed to between the Parties, any of the Parties may terminate the Contract with mutual consent. However, prior to exercising the option to terminate, the Parties shall need

to mutually decide on the future course of action and if they fail to arrive at a mutually agreeable course of action within 15 working days from the date on which the event of force majeure occurs, then any of the Parties shall be entitled to terminate the Contract by giving 15 Working Days' notice to the other Parties of its intention to so terminate the Contract. The Bidder shall continue to be responsible for the services detailed herein till termination of the Contract.

37. Applicable Law:

- This contract shall be governed by laws of India; and all matters relating to this contract and arising out of invocation of Arbitration Clause are subject to the exclusive jurisdiction of the Court(s) situated at New Delhi.
- The terms and conditions outlined in the RFP are tentative and IREDA reserves the right to change these clauses at the time of contract award, based on mutual agreement.

38. Miscellaneous

- IREDA, in its sole discretion and without incurring any obligation or liability, reserves the right, at any time, to:
 - suspend and/or cancel the Selection Process and/or amend and/or supplement the Selection Process or modify the dates or other terms and conditions relating thereto,
 - consult with any Applicant in order to receive clarification or further information.
 - retain any information and/or evidence submitted to IREDA by, on behalf of and/or in relation to any Applicant; and/or
 - Independently verify, disqualify, reject and/or accept any and all submissions or other information and/or evidence submitted by or on behalf of any Applicant
- It shall be deemed that by submitting the Proposal, the Applicant agrees and releases IREDA, its employees, agents and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/or performance of any obligations hereunder, pursuant hereto and/or in connection herewith and waives any and all rights and/or claims it may have in this respect, whether actual or contingent, whether present or future.
- All documents and other information provided by IREDA or submitted by an Applicant to IREDA shall remain or become the property of IREDA. Applicants and the KP-SIS, as the case may be, are to treat information as strictly confidential. IREDA will not return any Proposal or any information related thereto. All information collected, analysed, processed or in whatever manner provided by the Applicant to IREDA in relation to the assignment shall be the property of IREDA.
- IREDA reserves the right to make inquiries with any of the clients listed by the Applicants in their experience record.

- No modification, alteration, or amendment of the Contract or any of its terms or provisions shall be valid or legally binding on the Parties unless made in writing duly executed by or on behalf of all the Parties hereto.
- Bidder shall not be entitled to assign any of its rights, duties, or obligations hereunder without the prior written consent of IREDA. The terms and conditions of the Contract are not assignable by any Party hereto without the prior written consent of all the other Parties hereto.
- The selected KP-SIS shall not engage any other external agency, NGO, or third party for the delivery of the KP-SIS activities, except for individual experts or staff employed directly under the contract.
- Bids must be submitted by a single legal entity. No Applicant shall submit more than one application/proposal.
- Given the nature of the assignment, which involves policy formulation, strategic recommendations, and handling of sensitive/confidential data with associated financial implications, the selected KP-SIS shall not utilise external funding sources, including grants or funding from NGOs, multilateral/bilateral agencies, or philanthropic entities, for delivering the scope of work under this contract. All activities required for execution of the assignment shall be funded solely by the selected KP-SIS.
- Nothing contained in the Contract shall be deemed to create a relationship of a partnership or a principal and agent, and the relationship of the Parties is on a principal-to-principal basis independent of each other. None of the employees, officials, agents or assigns of a Party can be treated as the agent of the other Party and in no case can they bind the other Party by its representations and acts.
- The RFP and all associated documents are the exclusive property of IREDA and must not be shared, distributed, or disclosed to any third party without prior written consent from IREDA. Any unauthorized dissemination will be considered a serious breach of trust and may result in the disqualification of the bidder(s) concerned. All materials related to the RFP shall be returned to IREDA upon request or when submitting the proposal, except that bidders may retain one copy solely for reference purposes.
- All proposals and accompanying documents submitted by bidders shall become the sole property of IREDA. The proposal materials will not be returned unless IREDA explicitly agrees to write to such a request by the bidder prior to or at the time of submission.
- Any publicity or announcement by the Consultant that includes the name, logo, or any reference to IREDA shall be conducted only with the prior explicit written consent of IREDA. Unauthorized use of IREDA's name or association in any public communication is strictly prohibited.
- All bid responses and communications with IREDA must be submitted in written English.
- All other miscellaneous terms and conditions, not mentioned above, shall be governed by General Terms and Conditions on GeM 4.0 (GeM GTC 4.0

v1.28_22Dec25) and Special Terms and Conditions for Hiring of Consultants –
Deliverable Based.

SECTION IV – PRE-QUALIFICATION REQUIRMENTS FOR APPLICANTS

SNo	Criteria	Minimum Qualification	Document
1	Registration	Applicant should be Company registered under Companies Act, 1956 / Companies Act, 2013 or a partnership firm registered under LLP Act 2008 or proprietorship registered with the GST Authorities. It should have been operational for the last three years (Trusts, NGOs and Educational Societies, Consortium or Joint Venture are not eligible for participation under this RFP).	Certificate of Incorporation (for Company) or Partnership Deed (for LLP) or GST registration certificate (for proprietorship) along with the Audited Financial Statements for last 3 years – FY 2025, FY 2024 and FY 2023 (In case the reporting is on calendar basis, audited financial statements for CY 24, CY 23 and CY 22).
2	Experience	<p>Applicant must have experience of successfully completing similar works for not less than one year during last 5 years as on the date of bid submission should be any of the following: -</p> <p>(a) Three ‘similar completed works’ each costing not less than the amount equal to Rs. 1.06 Cr.</p> <p style="text-align: center;">or</p> <p>(b) Two ‘similar completed works’ each costing not less than the amount equal to Rs. 1.33 Cr.</p> <p style="text-align: center;">or</p> <p>(c) One ‘similar completed works’ each costing not less than the amount equal to Rs. 2.13Cr.</p> <p>In case any assignment submitted by the Applicant is for a period of more than 1 year, the value of the assignment shall be considered on annualized basis, and such assignment shall be considered as a single assignment.</p> <p>Similar works - means Strategy / Governance/ Policy Formulation/ Knowledge Partnership Services/ Consultancy Services for Centre Government/ State Governments/ Ministries or Departments of Centre or State Government / Central Public Sector Enterprises/ State Public Sector Enterprises. Completed – means assignment of minimum one year duration. Same shall be supported by submission of the contract</p>	Annexure B Part II

		<p>along with completion certificate from client/ invoices raised to be supported by payment receipt, verifiable by proof of bank transaction.</p> <p>In case of ongoing multiyear assignment, the applicant shall submit the contract along with client certificate/ invoices raised to be supported by payment receipt, verifiable by proof of bank transaction.</p> <p>(Refer Annexure B Part II – Only the above assignments as mentioned shall be considered as ‘Relevant Experience’ for the purpose of evaluation)</p>	
3	Turnover	The Applicant must have an average audited revenue from consulting services of Rs. 5 crore and above in last three financial years (2022-23, 2023-24 and 2024-25). In case the reporting is on CY basis, the revenue for CY 24, CY 23 and CY 22 shall be considered.	Annexure E
4	Net worth	Net worth of the applicant for the last audited financial year should be positive. “Net Worth” of the Bidder shall be calculated as per Company Act 2013	Certified copies of annual audited accounts for the last audited financial year (FY 25/ CY 24).
5	Blacklisting	Applicant should not be blacklisted by any Central/ State Government/ Ministries or Departments of Central or State Government/ Public Sector Undertaking /Regulatory bodies in India as on the date of submission of bid	Annexure F
6	Local Content	'Class-I local suppliers' only are eligible to participate in this tender, as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids."	Annexure G

**Experience of the bidding entity shall only be considered. (No Affiliate/ Member Entity experience shall be considered). In case of any merger/ amalgamation, experience of the all the merged entities shall be considered. In case of demerger, “emerged entity can use the credentials of original/ parent entity to the extent of demerger scheme as approved by the competent authority and subject to verification (based on the merit and circumstances of the cases like type of procurement, nature of de-merger, number of eligible bidders available etc) to satisfy the eligibility criteria in the tender for 5 years from the date of incorporation of the new entity. (However, same experience cannot be used by the original entity).”*

MSE Exemption: If the bidder is a Micro or Small Enterprise, he/she shall be exempted from the requirement of EMD "Turnover" & "Experience" subject to meeting of the other requirements of the RFP. In case any bidder is seeking exemption from Financial Turnover, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation

SECTION V: PROPOSAL EVALUATION AND CONTRACT AWARD

39. Overview of Evaluation Process

The evaluation and award process shall be conducted in a structured, transparent, and criteria-driven manner to ensure selection of the most technically competent and cost-effective Applicant. The evaluation of proposals shall be undertaken in two stages:

- a) Techno-Commercial Evaluation (Technical Evaluation)
 - b) Financial Evaluation (Least Cost Selection – LCS)
- Technical Evaluation:
 - Only Applicants meeting the Minimum Qualification Requirements outlined in Section IV shall be considered for Technical Evaluation.
 - Applicants who do not meet the minimum criteria shall be treated as non-responsive and their financial bids shall not be opened.
 - The Evaluation Committee shall carry out the evaluation of the Proposals on the basis of the following criteria and points system. If required, IREDA may seek Specific clarifications from any or all agencies at this stage. Each evaluated proposal will be given technical score (St) as detailed below. The maximum points/ marks to be given under each of the evaluation criteria.
 - Minimum Technical Qualification Thresholds
 - Techno-Commercial Evaluation of Applicants (Step-I)

Each responsive proposal shall be evaluated against a **100-point scoring framework**, distributed as follows:

Evaluation Category	Maximum Marks
A. Project Experience	25
B. Team Composition & Expertise	45
C. Approach & Methodology	30
Total	100

To be declared technically qualified, an Applicant must:

- Score $\geq 60\%$ in each of the three sections (A, B, C)
- Secure an overall technical score of $\geq 75\%$
- Applicants failing either threshold will not be considered for financial evaluation.

S.No.	Technical proposal evaluation parameters	Marking Criteria	Maximum marks						
A	Project Experience This section evaluates the Applicant's experience in delivering assignments of comparable scope and complexity in the renewable energy, power, and energy transition domains.		25 marks						
A1	Regulatory / Policy / Governance / Knowledge Partnership Experience for atleast 1 year Assignments must fulfil the criteria below: <ul style="list-style-type: none"> • In India, • For Central Government/State Government/Regulators/PSUs, • In domains including Power, Renewable Energy, or Energy Transition, • With minimum contract value of INR 1 crore inclusive of taxes, • Executed in the last 5 years. (Refer Annexure B Part III – Only the above assignments as mentioned in A1 shall be considered as ‘Relevant Experience’ for the purpose of evaluation)	<table border="1"> <tr> <td>1 assignment</td> <td>5 marks</td> </tr> <tr> <td>2 assignments</td> <td>10 marks</td> </tr> <tr> <td>>=3 assignments</td> <td>15 marks</td> </tr> </table>	1 assignment	5 marks	2 assignments	10 marks	>=3 assignments	15 marks	15
1 assignment	5 marks								
2 assignments	10 marks								
>=3 assignments	15 marks								
A2	The Applicant must demonstrate prior experience in conducting sectoral analyses, regulatory benchmarking, techno-economic assessments, power system modelling, grid studies, programme design, preparation of DPRs/feasibility studies, financial modelling, or development of programme implementation frameworks. Assignments must fulfil the criteria below: <ul style="list-style-type: none"> • For Central Government/ State Government/ Regulators/PSUs, • In domains including Renewable Energy, Energy Storage or New Energy Technologies, • Executed in the last 5 years. (Supporting documents must be submitted as per Annexure B Part II) (Refer Annexure B Part III – Only the above assignments as mentioned in A2 shall be considered as ‘Relevant Experience’ for the purpose of evaluation)	<table border="1"> <tr> <td>1 assignment</td> <td>5 marks</td> </tr> <tr> <td>>= 2 assignments</td> <td>10 marks</td> </tr> </table>	1 assignment	5 marks	>= 2 assignments	10 marks	10		
1 assignment	5 marks								
>= 2 assignments	10 marks								

B	Team Composition and Expertise (Refer Annexure B Part IV) (Educational qualification as per Clause 5.1) The Knowledge Partner shall deploy a dedicated 7-member full-time team, stationed at MNRE, possessing multidisciplinary expertise across renewable energy policy, regulatory analysis, power markets, technology assessment, data analytics, and programme management.		45 marks										
B1	RE Sector Expert (Team Lead — Regulatory, Sectoral Strategy, and KP-SIS Coordination) Experience in leading multi-disciplinary teams in the power or renewable energy or energy transition sectors in any of the following functions: <ul style="list-style-type: none"> • Public Policy Advisory • Regulatory Analysis • Knowledge Partnership assignments • Progress Monitoring • Programme Management • Stakeholder Coordination 	<table border="1"> <thead> <tr> <th>Relevant Experience</th> <th>Work</th> </tr> </thead> <tbody> <tr> <td>< 12 years</td> <td>0 Marks</td> </tr> <tr> <td>12 < 13 years</td> <td>5 marks</td> </tr> <tr> <td>13 < 15 years</td> <td>10 marks</td> </tr> <tr> <td>>=15 years</td> <td>15 marks</td> </tr> </tbody> </table>	Relevant Experience	Work	< 12 years	0 Marks	12 < 13 years	5 marks	13 < 15 years	10 marks	>=15 years	15 marks	15
Relevant Experience	Work												
< 12 years	0 Marks												
12 < 13 years	5 marks												
13 < 15 years	10 marks												
>=15 years	15 marks												
B2	Power Sector Specialist Experience in power sector in any of the following functions: <ul style="list-style-type: none"> • Regulatory Analysis • Legal Advisory • Implementation Advisory for Government Programmes • Stakeholder Engagement 	<table border="1"> <thead> <tr> <th>Relevant Experience</th> <th>Work</th> </tr> </thead> <tbody> <tr> <td>< 8 years</td> <td>0 marks</td> </tr> <tr> <td>8 < 9 years</td> <td>4 marks</td> </tr> <tr> <td>9 < 10 years</td> <td>7 marks</td> </tr> <tr> <td>>= 10 years</td> <td>10 marks</td> </tr> </tbody> </table>	Relevant Experience	Work	< 8 years	0 marks	8 < 9 years	4 marks	9 < 10 years	7 marks	>= 10 years	10 marks	10
Relevant Experience	Work												
< 8 years	0 marks												
8 < 9 years	4 marks												
9 < 10 years	7 marks												
>= 10 years	10 marks												
B3	Electricity Market Specialist Experience in any of the following fields: <ul style="list-style-type: none"> • Energy Markets • RE procurement • Deviation Settlement Mechanism • Power Market Design • Power Trading Dynamics • Market Intelligence relevant for programme management and policy advisory work 	<table border="1"> <thead> <tr> <th>Relevant Experience</th> <th>Work</th> </tr> </thead> <tbody> <tr> <td>< 5 years</td> <td>0 marks</td> </tr> <tr> <td>5 < 6 years</td> <td>4 marks</td> </tr> <tr> <td>6 < 7 years</td> <td>7 marks</td> </tr> <tr> <td>>=7 years</td> <td>10 marks</td> </tr> </tbody> </table>	Relevant Experience	Work	< 5 years	0 marks	5 < 6 years	4 marks	6 < 7 years	7 marks	>=7 years	10 marks	5
Relevant Experience	Work												
< 5 years	0 marks												
5 < 6 years	4 marks												
6 < 7 years	7 marks												
>=7 years	10 marks												
B4	Global Trends and Data Intelligence Officer Experience in Global RE tracking or Climate Finance Data	<table border="1"> <thead> <tr> <th>Relevant Experience</th> <th>Work</th> </tr> </thead> <tbody> <tr> <td>< 5 years</td> <td>0 marks</td> </tr> <tr> <td>5 < 6 years</td> <td>4 marks</td> </tr> <tr> <td>6 < 7 years</td> <td>7 marks</td> </tr> <tr> <td>>=7 years</td> <td>10 marks</td> </tr> </tbody> </table>	Relevant Experience	Work	< 5 years	0 marks	5 < 6 years	4 marks	6 < 7 years	7 marks	>=7 years	10 marks	5
Relevant Experience	Work												
< 5 years	0 marks												
5 < 6 years	4 marks												
6 < 7 years	7 marks												
>=7 years	10 marks												
B5	Technology and Innovation Analyst Experience in RE Technologies or Startup Ecosystem	<table border="1"> <thead> <tr> <th>Relevant Experience</th> <th>Work</th> </tr> </thead> <tbody> <tr> <td>< 6 years</td> <td>0 marks</td> </tr> </tbody> </table>	Relevant Experience	Work	< 6 years	0 marks	5						
Relevant Experience	Work												
< 6 years	0 marks												

		6 < 7 years	2 marks	
		7 < 8 years	3 marks	
		>=8 years	5 marks	
B6	Research and Data Management Associate Experience in energy data, visualization or vendor mapping	Relevant Work Experience		2.5
		< 2 years	0 marks	
		2 < 3 years	1 mark	
		3 < 4 years	2 marks	
		>=4 years	2.5 marks	
B7	Research and Data Management Associate Experience in energy data, visualization or vendor mapping	Relevant Work Experience		2.5
		< 2 years	0 marks	
		2 < 3 years	1 mark	
		3 < 4 years	2 marks	
		>=4 years	2.5 marks	
C	Approach & Methodology (including technical presentation either through Physical/ VC)(Refer Annexure H)			30 marks
C1	Conceptual Clarity & Understanding of Assignment Demonstrate understanding of MNRE's priorities, comprehension of KP-SIS role, 2 sector-relevant case studies showing comparable experience			5
C2	Approach & Methodology Evaluation will focus on: <ul style="list-style-type: none"> Operational framework for all three Work Packages Research and analytical methodology Programme design & monitoring approach Data management & dashboard integration approach Quality assurance systems Should include detailed methodology aligned with deliverables to be achieved across sectors. The proposal must define use of sector specialists, sequence of actions, and how outputs will be quality controlled.			20
C3	Work Plan Evaluation will be assessed on: <ul style="list-style-type: none"> Detailed timeline with deliverable alignment Resource deployment strategy Quarterly planning for delivery of the scope of work The work plan should be clearly aligned with deliverables and staffing plan in terms of team deployment, timeline for key reports etc.			5
Total Marks (A+B+C)				100

- IREDA will examine all the documents submitted by the Applicants and ascertain meeting of eligibility conditions prescribed in the RFP. During the examination of the proposal, IREDA may seek clarifications/ additional documents to the documents submitted etc. from the applicants if required to satisfy themselves for meeting the eligibility conditions by the applicants. Applicants shall be required to respond to any clarifications/ additional documents sought by IREDA within 07 (seven) days from the date of such intimation from IREDA. All correspondence in this regard shall be made through email only. It shall be the responsibility of the Applicant to ensure that the email id of the authorized signatory of the Applicant is functional. The Applicant may provide an additional email id of the authorized signatory in the covering letter. No reminders in this case shall be sent. It shall be the sole responsibility of the Applicant to remove all the discrepancies and furnish additional documents as requested. IREDA shall not be responsible for rejection of any bid on account of the above.
- The response to RFP submitted by the Applicant shall be scrutinized to establish Technical-Commercial eligibility as per the RFP.
- As part of the evaluation, the Proposal submitted shall be checked to evaluate whether the Applicant meets the prescribed Minimum Qualification Criteria. In case an Applicant does not fulfil the Minimum Qualification Criteria, the Proposal of such an Applicant will not be evaluated further.

40. Financial Evaluation – Least Cost Selection (LCS)

Under the Financial Evaluation stage, only the proposals of Applicants who meet all **Minimum Technical Qualification Thresholds** shall be considered. The Financial Bids will be evaluated strictly on a **Least Cost Selection (LCS)** basis.

- **Basis of Financial Evaluation**
- The Financial Bid shall indicate the **Total Lump Sum Price for the complete two (2)-year contract period**, inclusive of all costs associated with execution of the assignment, except GST which shall be quoted separately.
- Conditional, incomplete or non-compliant financial bids shall be rejected as non-responsive.
- The lowest evaluated total price among all technically qualified Applicants shall be ranked as **L1**.
- **Selection of L1 Bidder**
- The technically qualified Applicant quoting the lowest total evaluated cost shall be designated as L1 and considered for award of contract, in accordance with the LCS method.
- No additional weightage shall be given for higher technical scores once the Applicant has met the minimum technical qualification thresholds.
- **Tie-Breaker Provisions**

In the event of a tie between two or more technically qualified Applicants quoting the same lowest evaluated cost, the following sequential tie-breaker criteria shall apply:

The Applicant with the **higher overall technical score** shall be ranked higher.

- If the overall technical scores are also tied, the Applicant with the **higher score under the “Team Composition & Expertise” section** shall be ranked higher.

- **Evaluation Currency and Taxes**

- All prices must be quoted in Indian Rupees (INR) only.
- GST shall be quoted separately and shall not be considered for the purpose of price comparison.

- **Error Rectification**

In case of any arithmetic discrepancy between the amount written in **words** and in **figures**, the amount written in **words** shall prevail.

41. Award of Contract

- Following completion of the Technical and Financial Evaluation under the Least Cost Selection (LCS) method, the Applicant quoting the lowest evaluated total price (L1) among all technically qualified bidders shall be identified as the Selected Applicant for award of the Contract.
- Issuance and Acceptance of Contract - IREDA shall issue the Contract / Work Order in duplicate to the Selected Applicant. The Selected Applicant must sign, acknowledge, and return the duplicate copy to IREDA within three (3) days of receipt.
- Failure to Accept the Contract - If the Selected Applicant fails to return the duly signed Contract within the stipulated period—and unless an extension has been expressly granted by IREDA—IREDA reserves the right to:
 - Encash the Earnest Money Deposit (EMD) available with IREDA, and
 - Consider the next lowest technically qualified Applicant (L2) for award of the Contract.
- Finality of IREDA’s Decision - IREDA’s decision, in consultation with MNRE, regarding selection of the Applicant or annulment of the tender process shall be **final and binding** on all participating Applicants.

SECTION VI: DEFINITIONS

42. Definitions of Terms:

Following terms used in the documents will carry the meaning and interpretations as described below:

- “**AFFILIATE**” shall mean a company that, directly or indirectly,
 - i. controls, or
 - ii. is controlled by, or
 - iii. is under common control with, a company developing a Project or a Member in a Consortium developing the Project and control means ownership, directly or indirectly, of more than 50% (fifty percent) of the voting shares of such company or right to appoint majority Directors.
- “**BID**” or “**PROPOSAL**” shall mean the documents submitted by the Applicant towards meeting the qualifying requirements, along with the other supporting documents submitted by the Applicant as part of its response to the RFP issued by IREDA.
- “**APPLICANT**” shall mean the Company/ Proprietorship/ Partnership/ LLP submitting the Proposal.
- “**CONSORTIUM**” shall refer to a group of Companies that collectively submit the response in accordance with the provisions of this RFP under a Consortium Agreement.
- “**RFP**” or “**RFP DOCUMENT**” or “**BIDDING DOCUMENT(S)**” or “**TENDER DOCUMENTS**” shall mean the “Request for Proposal” document issued by IREDA along with subsequent clarifications and amendments thereof, vide RFP No. IREDA/C&P/.....dated
- “**CHARTERED ACCOUNTANT**” shall mean a person practicing in India or a firm whereof all the partners practicing in India as a Chartered Accountant(s) within the meaning of the Chartered Accountants Act, 1949.
- For Applicants incorporated in countries other than India, “Chartered Accountant” shall mean a person or a firm practicing in the respective country and designated/ registered under the corresponding Statutes/ laws of the respective country.
- “**CHARTERED ENGINEER**” shall mean a person practicing in India or a firm whereof all the partners practicing in India is/are registered as “Professional Engineer(s)/ Chartered Engineer(s)” under the Indian Institute of Engineers or other recognized institution in India.
- “**COMPANY**” shall mean a body corporate incorporated in India under the Companies Act, 2013 or any law in India prior thereto relating to Companies, as applicable.
- “**CONTROL**” shall mean the ownership, directly or indirectly, of more than 50% (fifty percent) of the voting shares of such Company or right to appoint majority Directors.
- “**DAY**” shall mean calendar day.
- “**EQUITY**” shall mean Net Worth as defined in Companies Act, 2013.
- “**GROUP COMPANY**” of a Company means

- a Company which, directly or indirectly, holds 10% (Ten Percent) or more of the share capital of the Company or;
 - a Company in which the Company, directly or indirectly, holds 10% (Ten Percent) or more of the share capital of such Company or;
 - a Company in which the Company, directly or indirectly, has the power to direct or cause to be directed the management and policies of such Company whether through the ownership of securities or agreement or any other arrangement or otherwise or;
 - a Company which, directly or indirectly, has the power to direct or cause to be directed the management and policies of the Company whether through the ownership of securities or agreement or any other arrangement or otherwise or;
 - A Company which is under common control with the Company, and control means ownership by one Company of at least 10% (Ten Percent) of the share capital of the other Company or power to direct or cause to be directed the management and policies of such Company whether through the ownership of securities or agreement or any other arrangement or otherwise;
 - Provided that entities which have Government shareholding, financial institution, scheduled bank, foreign institutional investor, Non-Banking Financial Company, and any mutual fund, pension funds, sovereign funds and funds managed by National Investment and Infrastructure Fund Limited shall not be deemed to be Group Company, and its shareholding and the power to direct or cause to be directed the management and policies of a Company shall not be considered for the purposes of this definition unless it is the Project Company or a Member of the Consortium developing the Project.
- **“INTERESTED PARTIES”** shall mean a situation where control is equally distributed among interested parties in the Group Company;
 - **“JOINT CONTROL”** shall mean a situation where a company has multiple promoters (but none of the shareholders has more than 50% of voting rights and paid up share capital).
 - **“JOINT VENTURE”** or **“JV”** shall mean a joint agreement, whereby the parties that have joint control of the arrangement have the right to its net assets, which collectively submit the response in accordance with the provisions of this RFP under a JV Agreement.
 - **“LETTER OF AWARD”** or **“LoA”** shall mean the letter issued by IREDA to the selected Applicant(s) for award of the Project.
 - **“LIMITED LIABILITY PARTNERSHIP”** or **“LLP”** shall mean a Company governed by Limited Liability Partnership Act 2008 or as amended.
 - **“LLC”** shall mean Limited Liability Company.
 - **“LUMP SUM PRICE”** shall mean total contract price excluding GST.
 - **“MONTH”** shall mean calendar month.
 - **“NET-WORTH”** shall mean the Net-Worth as defined in section 2 of the Companies Act, 2013.
 - **“PAID-UP SHARE CAPITAL”** shall mean the paid-up share capital as defined in Section 2 of the Companies Act, 2013.

- **“PARENT”** shall mean a Company, which holds more than 50% voting rights and paid up share capital, either directly or indirectly in the Project Company or a Member in a Consortium developing the Project.
- **“PROGRAMME MANAGEMENT”** work includes activities such as progress tracking, development of monitoring dashboards, multi-stakeholder coordination, bid process support. and preparation of programme monitoring tools
- **“PROMOTER”** shall mean Promoter as defined in the Companies Act, 2013.
- **“IREDA”** shall mean Indian Renewable Energy Development Agency.
- **“SELECTED APPLICANT”** or **“SUCCESSFUL APPLICANT”** shall mean the Applicant selected pursuant to this RFP as per the terms of RFP/LoA.
- **“STATUTORY AUDITOR”** shall be as defined in the Companies Act, 2013.
- **“TOE”** shall mean Tender Opening Event.
- **“ULTIMATE PARENT”** shall mean a Company, which owns more than 50% (Fifty Percent) voting rights and paid up share capital, either directly or indirectly in the Parent and Affiliates.
- **“WEEK”** shall mean calendar week.
- **“KP-SIS”** shall mean Knowledge Partner for Strategy & Implementation Support

SECTION VII - FORM AND FORMATS

Annexure A

BID OFFER FORM (WITHOUT PRICE)

(On Bidder's Letter Head)

Date:

To
Sh. Bharat Singh Rajput,
GM(Projects)
Indian Renewable Energy Development Agency Limited,
7th Floor, Block – 2, NBCC Office Complex,
East Kidwai Nagar, New Delhi - 110023

Dear Sir,

Subject: RFP No. _dated ___ for Engagement of Knowledge Partner

We have examined the above referred RFP document. As per the terms and conditions specified in the RFP document, and in accordance with the schedule of prices indicated in the financial bid and made part of this offer.

While submitting this bid, we certify that:

1. We give our unconditional acceptance to the RFP, dated [Insert date in dd/mm/yyyy], issued by IREDA. In token of our acceptance to the RFP document along with the amendments and clarifications issued by IREDA, the same have been digitally signed by us and enclosed with the response to RFP. We shall ensure that provisions of RFP shall be binding on us.
2. We will provide all the information/ documents requested by IREDA/MNRE or its representative (individual or firm) during the period of execution of the contract. We shall make available to IREDA any additional information it deems necessary or requires for supplementing or authenticating the Proposal.
3. We have submitted our response to RFP strictly as per Section VII (Sample Forms and Formats) of this RFP, without any deviations, conditions and without mentioning any assumptions or notes in the said Formats.
4. We acknowledge the right of IREDA to reject our proposal without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
5. We certify that in the last 3 (three) years, we have neither failed to perform on any

- assignment or contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Applicant, nor been expelled from any project, assignment or contract by any public authority nor have had any assignment or contract terminated by any public authority for breach on our part.
6. We undertake that the decision of IREDA /MNRE would be final and binding upon us with respect to execution of the contract and release of payments.
 7. We do not have any conflict of interest in accordance with the terms of the RFP.
 8. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in the RFP document, in respect of any tender or request for proposal issued by or any agreement entered into with IREDA or any other public sector enterprise or any government, Central or State; and
 9. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
 10. We understand that you may cancel the selection process at any time and that you are neither bound to accept any Proposal that you may receive nor to select the KP-SIS, without incurring any liability to the Applicants.
 11. We declare that we are not a member of any other Consortium/ JV applying for selection as a KP-SIS.
 12. We certify that in regard to matters other than security and integrity of the country, we or any of our affiliates have not been convicted by a court of law or indicted or adverse orders passed by a regulatory authority which would cast a doubt on our ability to undertake the Project or which relates to a grave offence that outrages the moral sense of the community.
 13. We further certify that in regard to matters relating to security and integrity of the country, we have not been charge-sheeted by any agency of the Government or convicted by a court of law for any offence committed by us or by any of our affiliates. We further certify that neither we nor any of our consortium members have been barred by the central government, any state government, a statutory body or any public sector undertaking, as the case may be, from participating in any project or bid, and that any such bar, if any, does not subsist as on the date of this RFP.
 14. We further certify that no investigation by a regulatory authority is pending either against us or against our affiliates or against our CEO or any of our Directors/ Managers/ employees.
 15. We hereby irrevocably waive any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by IREDA in connection with the selection of KP-SIS or in connection with the selection process itself in respect of the above-mentioned Project.
 16. **Acceptance:-**
 - We hereby unconditionally and irrevocably agree and accept that the decision made by IREDA in respect of any matter regarding or arising out of the RFP shall be binding on us. We hereby expressly waive and withdraw any deviations from the provisions of the RFP and all claims in respect of this process.

- We also unconditionally and irrevocably agree and accept that the decision made by IREDA in respect of award of contract in line with the provisions of the RFP shall be binding on us.

17. Familiarity with Relevant Indian Laws & Regulations:-

We confirm that we have studied the provisions of the relevant Indian Laws and Regulations as required to enable us to submit this response to RFP and execute the project, in the event of our selection as Successful Applicant.

18. We are submitting our response to the RFP with formats duly signed as desired by you in the RFP online for your consideration.
19. It is confirmed that our response to the RFP is consistent with all the requirements of submission as stated in the RFP, including all clarifications and amendments and subsequent communications from IREDA.
20. The information submitted in our response to the RFP is correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our response to the RFP.
21. We confirm that all the terms and conditions of our proposal are valid up to 12 months from the last date of submission under this RFP.
22. We have neither made any statement nor provided any information in this proposal, which to the best of our knowledge is materially inaccurate or misleading. Further, all the confirmations, declarations and representations made in our Proposal are true and accurate. In case this is found to be incorrect after our selection as Successful Applicant, we agree that the Contract/Work order will be terminated and PBG shall be encashed.

Yours faithfully,

Authorized Signature

[In full and initials]:

Name and Title of Signatory:

Name and Address of KP-SIS

BIDDER'S INFORMATION
(On Bidder's Letter Head)

Details of the Bidder		
1.	Name of the Bidder	
2.	Full Address of the Bidder along with email, mobile contact number	
3.	Name of the authorized person, contact details, email id, phone etc.	
4.	Contact details of organisation's Head (MD/CEO) like email id, phone etc.	
5.	Status of the Company (Public Ltd/ Pvt. Ltd/ LLP/ LLC/ Sole Proprietorship)	
6.	Details of Incorporation of the Company/Commencement of Business	
7.	Valid GST (Goods & Service tax) registration no.	
8.	Permanent Account Number (PAN)	
9.	Name & Designation of the contact person to whom all references shall be made regarding this bid	
10.	Telephone No. (with STD Code), mobile number	
11.	E-Mail of the contact person:	
12.	Fax No. (with STD Code)	
13.	Website	

Signature :

Name :

Designation :

Date :

Place :

ANNEXURE B PART II

**Format for Submitting the past experience details of organization (Section IV:
S.No. 2 – Experience)**

The bidder shall submit the details project, showcasing the requisite capabilities in the format as below:

S.No	Title of the Project/ Assignment	Name of the Client	Value of the Contract	Date of Commencement	Date of Completion*	Relevant Experience as Section IV (S.No. 2 – Experience) (Yes or No)	Document Provided (Proof of documentation confirming above experience details/ Client work order / Recommendation letter/ Successful Order execution confirmation from client side and summary of work)
1							
2							
3							
4							
5							

Note: The applicant will be required to submit its credentials, in its letter head, duly signed by the CEO/ Country Head/ Authorized Signatory for the assignments shown as Experience under the Section IV. IREDA has the right to verify the credentials as submitted by the bidder, if required, at later stage.

(Sign and stamped)

**Format for Submitting the past experience details of organization (Section V: S
No. A1 – Project Experience)**

The bidder shall submit the details project, showcasing the requisite capabilities in the format as below:

S.No.	Title of the Project/ Assignment	Name of the Client or client description	Value of the Contract	Date of Commencement	Date of Completion*	Relevant Experience as Section V (S.No. A1 – Project Experience) (Yes or No)	Document Provided (Proof of documentation confirming above experience details/ Client work order/ PO/ Recommendation letter/ Successful Order execution confirmation from client side and summary of work)
1							
2							
3							
4							
5							

Note: The applicant will be required to submit its credentials, in its letter head, duly signed by the CEO/ Country Head/ Authorized Signatory for the assignments shown as Experience under the Section V (A1), IREDA has the right to verify the credentials as submitted by the bidder, if required, at later stage.

(Sign and stamped)

Format for Submitting the past experience details of organization (Section V: S. No. A2 – Project Experience)

The bidder shall submit the details project, showcasing the requisite capabilities in the format as below:

S.No.	Title of the Project/ Assignment	Name of the Client or client description	Value of the Contract	Date of Commencement	Date of Completion*	Relevant Experience as Section 5 (S.No. A2 – Project Experience) (Yes or No)	Document Provided (Proof of documentation confirming above experience details/ Client work order/ / PO/ Recommendation letter/ Successful Order execution confirmation from client side and summary of work))
1							
2							
3							
4							
5							

Note: The applicant will be required to submit its credentials, in its letter head, duly signed by the CEO/ Country Head/ Authorized Signatory for the assignments shown as Experience under Section V (A2), IREDA has the right to verify the credentials as submitted by the bidder, if required, at later stage.

(Sign and stamped)

ANNEXURE B PART IV

CV For Each Team Members:

<u>SL. No</u>	<u>Description</u>	<u>Details</u>						
1.	Name:	First	Middle				Last	
2.	Present Designation:							
3.	Proposed position in Assignment							
4.	Education Qualifications: <i>(Mention the Institutes' Name for bachelor's and master's Degree along with Month and Year of passing the qualification)</i>							
5.	Nationality:							
6.	Membership of Professional Associations							
7.	Employment Record (Add rows as required)	From:	Employer:		Position	Held:	Summary:	
8.	Work Undertaken that best illustrates related work (clearly showing role played, duration of input, complexity of work undertaken, and core competencies) (Add rows as required):							
	S. No.	Title of the Project/ Assignment	Name of the Client or client description (where limited due to confidentiality to disclose client name)	Scope of the Project	Date of Commencement	Date of Completion	Relevant Experience to the Section V S.No. B (Team Composition and Expertise) (Yes or No)	Position held and Activities Performed during the Project
	1							
	2							
	3							
	4							
	5							

I _____ CEO/Country Head/Authorized Signatory do hereby declare that the proposed team member is working a regular employee of our firm

Signature of CEO/Country Head/Authorized Signatory

Note: The applicant will be required to submit the credentials of the entire Project Team as per Annexure C, in its letter head, duly signed by the CEO/ Country Head/ Authorized Signatory. IREDA has the right to verify the credentials as submitted by the bidder, if required, at later stage.

ANNEXURE C PART I

**BIDDER MAY TAKE NOTE OF THE FOLLOWING POINTS WHILE SUBMITTING ITS
BID**

- * POWER OF ATTORNEY DULY NOTARIZED BY A NOTARY PUBLIC INDICATING THAT THE PERSON(S) SIGNING THE BID HAS/HAVE THE AUTHORITY TO SIGN THE BID AND THE BID IS BINDING UPON THE BIDDER DURING THE FULL PERIOD OF ITS VALIDITY BACKED BY A COPY OF BOARD RESOLUTION/OTHER RELEVANT DOCUMENTS TO DEMONSTRATE THE AUTHORITY OF THE PERSON ISSUING THE POWER OF ATTORNEY. TO BE FURNISHED ALONG WITH THE BID.
- * POWER OF ATTORNEY TO THE AUTHORISED SIGNATORY OF THE BIDDER FOR SIGNING OF BID., TO BE SUBMITTED ALONG WITH BID AND SHOULD BE DATED NOT LATER THAN THE DATE OF SIGNING THE BID.
- * DATE OF PURCHASE OF STAMP PAPER OF INSTRUMENTS LIKE BID SECURITY, LETTER OF UNDERTAKING ETC SHOULD BE ON OR BEFORE THE DATE OF EXECUTION OF SUCH INSTRUMENTS.

“POWER OF ATTORNEY” (POA)

(To be executed on non-judicial stamp paper of Rs.100/-)

Ref.:

Date: ---,---, ----

I / We..... (Name/s of the competent authority of the company to issue POA) do hereby appoint and authorize Mr. / Ms.....(Name & designation of authorized person) who is presently employed with our company M/S..... (Name of the company & address) and whose signature is given below, is authorized on behalf of the company to do all or any of the act or things, to sign & upload the application documents against RFP and to sign and execute other documents / agreements / participating in meeting / responding to queries / submission of information / documents and shall be binding on the company for all the rights and obligations in relation to and in pursuant to the RFP issued by M/s. IREDA Ltd. In short, he / she is fully authorized to do all, each and every act requisite for the said purpose concerning the company and the company hereby agrees to confirm and ratify all and every act or thing or any documents / agreements executed by our said attorney within the scope of the authority hereby conferred on him and the same shall be binding on the company.

(Signature and name of authorized signatory being given Power of Attorney)

Name:

Designation:

Place:

Date:

(Signature and name of the competent authority of the company to issue POA) Signature of Executants/s:

Name:

Designation:

Witness-1

Name:

Address:

Witness-2

Name:

Address:

Seal of firm / Company

Note: i. This Document to be attested by certified bank or duly attested by a Notary Public or First Class Magistrate

ANNEXURE C PART II – Board’s Resolution

**FORMAT FOR BANK GUARANTEE TOWARDS EARNEST MONEY DEPOSIT
(EMD)**

(To be stamped in accordance with Stamp Act, the Non-Judicial Stamp Paper of Appropriate Value)

As per format available at GeM portal. Link is as below:

[emdformat 1604313092.pdf](#)

Or

ANNEXURE D PART II

Format for EMD transferred through NEFT/RTGS to IREDA bank account and bidder needs to upload following details in the EMD envelope on e-procurement portal

Details	Particulars
Name of the company.	
UTR Number.	
Bank from which money has been transferred.	
Scanned copy of transaction details.	
Bank account details of IREDA are as follows	

Or

DECLARATION IN CASE OF MSE BIDDERS

In terms of Tender Conditions applicable for Micro & Small Enterprises (MSEs), we hereby declare as under-

- a) We are a Micro / Small Enterprise, as on bid closing date of this tender.
- b) MSE certificate submitted by us is authentic & valid as on bid closing date of this tender
- c) We have attached Copy of valid MSE (Udyam) registration certificate valid as on the last date of submission of proposals

(Signature and name of authorized signatory being given Power of Attorney)

Name:

Designation:

Place:

DECLARATION IN CASE OF STARTUP BIDDERS

In terms of Tender Conditions applicable for Startups, we hereby declare as under-

- a) We are a Startup recognized by Department for Industry & Internal Trade (DPIIT), as on bid closing date of this tender.
- b) Documents submitted by us are authentic & valid as on bid closing date of this tender
- c) We have attached Copy of valid Startup registration certificate valid as on the last date of submission of proposals

(Signature and name of authorized signatory being given Power of Attorney)

Name:

Designation:

Place:

(TURNOVER FORMAT)

(This should be submitted on the Letter Head of the Applicant)

Ref. No. _____

Date: _____

From: _____

To
GM (Projects)
IREDA Ltd.
7th Floor, Plate-B, NBCC Office
Block Tower -2, East Kidwai
Nagar, New Delhi 110023

Sub: Response to RFP No. _____ dated ____ for _____.

Dear Sir/ Madam,

We certify that Applicant is meeting the financial eligibility requirements as per the provisions of the RFP (Section IV S.No. 3 - Turnover).

We have considered the Annual Turnover by Applicant as per following details:

S.No.	Financial Year	Revenue from Consulting Services (in Rs. Cr.)
1	2022-23	
2	2023-24	
3	2024-25	
Cumulative Annual Turnover		

(Signature and Stamp of CA)
Membership No.
Regn. No. of the CA's
Firm:
UDIN:

Date:

Note: (i) Along with the above format, in a separate sheet on the letterhead of the Chartered Accountant's Firm, provide details of computation of Annual Turnover duly certified by the Chartered Accountant.

(ii) Certified copies of Balance sheet, Profit & Loss Account, Schedules and Cash Flow Statements are to be enclosed in complete form along with all the Notes to Accounts.

Format For Blacklisting/Undertaking
UNDERTAKING

(To be submitted on the letterhead of the Applicant)

We, hereby provide this undertaking to IREDA Limited, in respect to our response to RFP vide RFP No. _____ dated _____, that as on the last date of proposal submission, M/s _____ (insert name of the Applicant), or any of its Affiliates is not a willful defaulter to any lender. We further undertake that as on the last date of proposal submission, M/s _____ (Insert name of the Applicant) & any of its Affiliate, our directors have not been barred or included in the blacklist, by Central/ State Government/ Ministries or Departments of Central or State Government/ Public Sector Undertaking /Regulatory bodies in India as on the date of submission of bid.

We further declare that the above statement is true & correct. We undertake that if at any stage it is found to be incorrect, IREDA will be entitled to cancel our work order, put the KP-SIS in negative list without prejudice to any other civil/criminal action under the law and we agree to pay any charges towards penalties/recoveries as imposed by IREDA including forfeiture of the EMD/PBG.

(Signature, Name & Designation of the Authorized Signatory)

LOCAL CONTENT DECLARATION BY BIDDER

IN RESPECT OF BID / TENDER No.

ISSUED BY: (Name of Firm):.....

The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

I, the undersigned, (full names),
do hereby declare, in my capacity as
.....of.....
.....(name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have read and understood the requirement of local content (LC) and same is specified as percentage calculated in accordance with the definition provided at clause 2 of revised Public Procurement (preference to Make in India) Order 2017.
“Local content” as per above order means the amount of value added in India which shall be the total value of items procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value in percent.”
- (c) I have satisfied myself that the goods/services/works to be delivered in terms of the above-specified bid comply with the local content requirements as specified in the tender for ‘Class-I Local Supplier’ / ‘Class-II Local Supplier’, and as above.
- (d) I understand that a bidder can seek benefit of either Public Procurement Policy for MSEs –Order 2012 or Public Procurement (preference to Make in India) Order 2017 and not both and once the option is declared / selected it is not permitted to be modified subsequently. Accordingly, I seek the benefit from the below declared purchase preference policy only.

Signature

Date

Place

Make In India Certificate

Having read and understood the Public Procurement (Preference to Make in India PPP - MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

Self-Certification for the category of suppliers: (Provide a certificate from statutory auditors/ cost accountant in case of Tenders above Rs 10 Crore for Class-I or Class-II Local Suppliers).

Details of local content and location (s) at which value addition is made are as follows:

Local content (in percentage)	
Location (s) of value addition	

As defined in the above order for the consulting services against Contract No. _____.

Therefore, we certify that we qualify for the following category of the supplier (tick the appropriate category):

- Class I Local Supplier /
- Class II Local Supplier /
- Non - Local Supplier

We also declare that (tick the appropriate category):

- There is no country whose bidders have been notified as ineligible on a reciprocal basis under this order for the offered Services, or
- We do not belong to any Country whose bidders are notified as ineligible on a reciprocal basis under this order for the offered Services.

We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

The above declaration does not include services such as transportation, insurance, installation, commissioning, training and after sales service support like AMC/CMC etc. as local value addition.

(Vendor's Seal & Sign)

FORMAT FOR TECHNICAL PROPOSAL: APPROACH & METHODOLOGY

Instructions: *Bidders are free to structure their narrative, diagrams, and presentations as they see fit. However, to facilitate the Technical Evaluation process, the proposal **must** cover the following three broad thematic areas corresponding to the Evaluation Criteria.*

1. Conceptual Clarity & Understanding of the Assignment

- **Strategic Context & Vision:** Provide a high-level narrative demonstrating your understanding of the current renewable energy landscape, the specific policy context of the Ministry (MNRE), and the strategic importance of this engagement.
- **Interpretation of the Role:** Articulate how you perceive the role of a "Knowledge Partner" in this assignment. Bidders should describe their vision for supporting the client across the broad pillars of strategy, implementation, and stakeholder engagement.
- **Key Challenges & Mitigations:** Identify what you believe are the critical success factors for this assignment and your high-level strategy to address them.

2. Approach & Methodology

- **Operational Framework:** Describe the overarching methodology you will adopt to deliver the Scope of Work (Work Packages 1, 2, and 3). Explain the framework or model your team will use to manage the diverse requirements of policy advisory, data intelligence, and programme management.
- **Execution Strategy:** Detail your approach to executing the assignment. This should cover:
 - **Research & Analysis:** Methods for gathering sectoral intelligence, benchmarking, and conducting techno-economic studies.
 - **Programme Implementation:** Approach to supporting scheme roadmaps and monitoring progress.
 - **Data & Technology:** Methodology for data management, dashboard development, and IT integration.
- **Team Integration & Quality Assurance:** Explain how the proposed team members and experts will collaborate to deliver the required outputs. Describe your internal mechanisms for quality control to ensure deliverables are accurate, timely, and actionable.

3. Work Plan

- **Implementation Roadmap:** Provide a comprehensive schedule or roadmap (e.g., Gantt chart) covering the entire contract duration. This should visualize the sequence of activities and deliverables.
- **Resource Deployment Strategy:** Illustrate how resources (manpower) will be deployed over the project lifecycle. Bidders should demonstrate how the team will be managed to ensure adequate coverage during peak activity periods and adherence to the deliverable's timeline.

INTEGRITY PACT

Between

Indian Renewable Energy Development Agency Limited

having its Registered Office at Core-4A, East Court, 1st Floor, India Habitat Centre, Lodhi Road, New Delhi – 110003 and its Corporate Office at 3rd Floor, August Kranti Bhawan, Bhikaji Cama Place, New Delhi – 110066.

hereinafter referred to as

“IREDA”

and

[Insert the name of the Sole Bidder / Lead Partner of Joint Venture]

Having its Registered Office at

[Insert full Address]

hereinafter referred to as

“Knowledge Partner”

Preamble

IREDA intends to award, under laid-down organizational procedures, contract(s) for

[Insert the name of the package]

(Signature) _____

(Signature)

(For & on behalf of IREDA)
Contractor)

(For & on behalf of The Bidder /

IREDA values full compliance with all relevant laws and regulations and the principles of economical use of resources, and of fairness and transparency in its relations with its Bidders / Contractors.

In order to achieve these goals, IREDA and the above-named Bidder / Contractor enter into this agreement called ‘Integrity Pact’ which will form a part of the bid.

It is hereby agreed by and between the parties as under:-

Section I – Commitments of IREDA

(1) IREDA commits to take all measures necessary to prevent corruption and to observe the following principles:

- a) No employee of IREDA, personally or through family members, will in connection with the tender, or the execution of the contract, demand, take a promise for or accept, for him / herself or third person, any material or other benefit which he / she is not legally entitled to.

- b) IREDA will, during the tender process treat all Bidder(s) with equity and fairness. IREDA will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the tender process of the contract execution.
- c) IREDA will exclude from evaluation of Bids its such employee(s) who has any personnel interest in the Companies / Agencies participating in the Bidding / Tendering process.
- (2) If Chairman and Managing Director obtains information on the conduct of any employee of IREDA which is a criminal offence under the relevant Anti-Corruption Laws of India, or if there be a substantive suspicion in this regard, he/she will inform its Chief Vigilance Officer and in addition can initiate disciplinary actions under its Rules.

Section-II – Commitments of the Bidder / Contractor

The Bidder / Contractor commits himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution:

- The Bidder / contractor will not, directly or through any other person or firm, offer, promise or give to IREDA, or to any of IREDA's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he / she is not legally entitled to, in order to obtain in exchange an advantage during the tender process or the execution of the contract.
- The Bidder / Contractor will not enter into any illegal agreement or understanding, whether formal or informal with other Bidders / Contractors. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or actions to restrict competitiveness or to introduce cartelization in the bidding process.
- The Bidder / contractor will not commit any criminal offence under the relevant Anti-Corruption Laws of India; further, the Bidder / Contractor will not use for illegitimate purposes or for purposes of restrictive competition or personal gain, or pass on to others, any information provided by IREDA as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
- The Bidder / Contractor of foreign origin shall disclose the name and address of Agents / representatives in India, if any, involved directly or indirectly in the Bidding. Similarly, the Bidder / Contractor of Indian Nationality shall furnish the name and address of the foreign principles, if any, involved directly or indirectly in the Bidding.
- The Bidder / Contractor will, when presenting his bid, disclose any and all payments he has made, or committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract and / or with the execution of the contract.
- The Bidder / Contractor will not misrepresent facts or furnish false / forged documents / information in order to influence the bidding process or the execution of the contract to the detriment of IREDA.

- A person signing IP shall not approach the Courts while representing the matters to IEM and he/she will wait for their decision in the matter.
- (1) The Bidder / Contractor will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section-III – Disqualification from tender process and exclusion from future contracts

- (1) If the Bidder, before contract award, has committed a serious transgression through a violation of Section II or in any other form such as to put his reliability or credibility as Bidder into question, IREDA may disqualify the Bidder from the tender process or terminate the contract, if already signed, for such reason.
- (2) If the Bidder / Contractor has committed a serious transgression through a violation of Section II such as to put his reliability or credibility into question, IREDA may after following due procedures also exclude the Bidder / Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressors within the company hierarchy of the Bidder / Contractor and the amount of the damage. The exclusion will be imposed for a minimum of 12 months and maximum of 3 years.
- (3) If the Bidder / Contractor can prove that he has restored / recouped the damage caused by him and has installed a suitable corruption prevention system, IREDA may revoke the exclusion prematurely.\

(Signature) _____

(Signature)

(For & on behalf of IREDA)
Contractor)

(For & on behalf of The Bidder / Contractor)

Section-IV – Liability for violation of Integrity Pact

- (1) If IREDA has disqualified the Bidder from the Tender process prior to the award under Section III, IREDA may forfeit the Bid Guarantee under the Bid.
- (2) If IREDA has terminated the contract under Section III, IREDA may forfeit the Contract Performance Guarantee of this contract besides resorting to other remedies under the Contract.

Section-V – Previous Transgression

- (1) The Bidder shall declare in his Bid that no previous transgressions occurred in the last 3 years with any other Public Sector Undertaking or Government Department that could justify his exclusion from the tender process.
- (2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

Section-VI – Equal treatment to all Bidders / Contractors

- (1) IREDA will enter into agreements with identical conditions like this one with all Bidders.
- (2) IREDA will disqualify from the tender process any bidder who does not sign this Pact or violate its provisions.

Section-VII – Punitive Action against violating Bidders / Contractors

If IREDA obtains knowledge of conduct of a Bidder or a Contractor or his subcontractor or of an employee or a representative or an associate of a Bidder or Contractor or his Subcontractor which constitutes corruption, or if IREDA has substantive suspicion in this regard, IREDA will inform the Chief Vigilance Officer (CVO).

(*Section-VIII – Independent External Monitor/ Monitors

- (1) IREDA has appointed a panel of Independent External Monitors (IEMs) for this Pact with the approval of Central Vigilance Commission (CVC), Government of India, out of which one of the IEMs has been indicated in the NIT / IFB.
- (2) The IEM is to review independently and objectively whether and to what extent the parties comply with the obligations under this agreement. He has right of access to all Project documentation. The IEM may examine any complain received by him and submit a report to Chairman & Managing Director, IREDA at the earliest. He may also submit a report directly to the CVO and the CVC, in case of suspicion of serious irregularities attracting the provisions of the PC Act. However, for ensuring the desired transparency and objectivity in dealing with the complaints arising out of any tendering process, the matter shall be referred to the full panel of IEMs, who would examine the records, conduct the investigations and submit report to Chairman & Managing Director, IREDA, giving joint findings.
- (3) The IEM is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairman & Managing Director, IREDA.

(Signature) _____

(Signature)

(For & on behalf of IREDA)
Contractor)

(For & on behalf of The Bidder /

- (1) The Bidder(s) / Contractor(s) accepts that the IEM has the right to access without restriction to all documentation of IREDA related to this contract including that provided by the Contractor / Bidder. The Bidder / Contractor will also grant the IEM, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his documentation. The same is applicable to Subcontractors. The IEM is under contractual obligation to treat the information and documents of the Bidder(s) / Contractor(s) / Subcontractor(s) with confidentiality.
- (2) IREDA will provide to the IEM with information as sought by him which could have an impact on the contractual relations between IREDA, and the Bidder / Contractor related to this Contract.
- (3) As soon as the IEM notices, or believes to notice, a violation of this agreement, he will so inform the Chairman & Managing Director, IREDA and request the Chairman & Managing Director, IREDA to discontinue or take corrective action, or to take other relevant action. The IEM can in this regard submit non-binding recommendations. Beyond this, the IEM has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action. However, the IEM shall give an opportunity to IREDA and the Bidder / Contractor, as deemed fit, to present its case before making its recommendations to IREDA.
- (4) The IEM will submit a written report to the Chairman & Managing Director, IREDA within 8 to 10 weeks from the date of reference or intimation to him by IREDA and, should the occasion arise, submit proposals for correcting problematic situations.
- (5) If the IEM has reported to the Chairman & Managing Director, IREDA, a substantiated suspicion if an offence under relevant Anti-Corruption Laws of India, and the Chairman & Managing Director, IREDA has not, within the reasonable time taken visible action to proceed against such offence or reported it to the CVO, the Monitor may also transmit this information directly to the CVC, Government of India.
- (6) The word ‘IEM’ would include both singular and plural.

Section-IX –Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor after the closure of the contract and for all other Bidder’s six month after the contract has been awarded.

Section-X – Other Provisions

- (1) This agreement is subject to Indian Law. Place of performance and jurisdiction is the establishment of IREDA. The Arbitration clause provided in the main tender document / contract shall not be applicable for any issue / dispute arising under Integrity Pact.

(Signature) _____

(Signature)

(For & on behalf of IREDA)
Contractor)

(For & on behalf of The Bidder /

- (2) Changes and supplements as well as termination notices need to be made in writing.
- (3) If the Contractor is a partnership firm or a consortium or Joint Venture, this agreement must be signed by all partners, consortium members and Joint Venture partners. In case of sub-contracting, the Principal Contractor shall take responsibility for the adoption of IP by the sub-contractor.
- (4) Nothing in this agreement shall affect the rights of the parties available under the General Conditions of Contract (GCC) and Special Conditions of Contract (SCC).
- (5) Views expressed or suggestions / submissions made by the parties and recommendations of the CVO/ IEM[#] in respect of the violation of this agreement, shall not be relied on or introduced as evidence in the arbitral or judicial proceedings (arising out of the arbitral proceedings) by the parties in connection with the disputes / differences arising out of the subject contract.

CVO shall be applicable for packages wherein IEM are not identified in Section IFB / BDS for Condition of Contract, Volume-I. IEM shall be applicable for packages wherein IEM are identified in Section IFB/BDS of Condition of Contract, Volume-I.

- (6) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement with their original intentions.

(Signature) _____

(Signature) _____

(For & on behalf of IREDA)

(For & on behalf of Bidder/ Contractor)

(Office Seal)
Name: _____

(Office Seal)
Name: _____

Designation: _____

Designation: _____

Witness 1: _____

Witness 1: _____

(Name & Address) _____

(Name & Address) _____

Witness 2: _____

Witness 2: _____

(Name & Address) _____

(Name & Address) _____

FINANCIAL BID

	Item Description	Lump Sum Price (Exclusive of GST) (Rs.)	SAC/HSN Code	GST %	Value of GST, INR	TOTAL AMOUNT PAYABLE
1	Engagement of Knowledge Partner for Strategy & Implementation Support (KP-SIS) for a period of Two (2) Years	TO BE QUOTED ON GeM PORTAL ONLY	TO BE QUOTED ON GeM PORTAL ONLY	TO BE QUOTED ON GeM PORTAL ONLY	TO BE QUOTED ON GeM PORTAL ONLY	TO BE QUOTED ON GeM PORTAL ONLY
	Amount in Words					TO BE QUOTED ON GeM PORTAL ONLY

WeBidder NOTE and UNDERTAKE that:

- (1) Financial Bid is to be quoted on GeM portal only. Submission of Financial Bid in technical bid or if filled in the Annexure K will make the entire bid null and void.
- (2) The above price offer for the engagement is on a lump sum basis, for the entire Contract Period of Two (2) Years (24 Months) and is inclusive of travel and stay (domestic and international), out of pocket expenses, cost of producing documents, cost of establishment charges etc., all taxes and duties etc. The above quoted amount remains firm during the completion of work as defined in scope of work as defined in Section II of RFP.
- (3) IREDA will not be required to pay and/or reimburse anything over and above the price quoted. No escalation for any reason whatsoever shall be allowed over and above the bid price till completion of the Work as defined in scope of work
- (4) The offer is valid for a period of 180 days from the date of submission of Bid.

FORMAT FOR PERFORMANCE BANK GUARANTEE (PBG)

(To be stamped in accordance with Stamp Act, the Non-Judicial Stamp Paper of Appropriate Value)

Reference.....

Bank Guarantee No.:

Date:

In consideration of the _____ [*Insert name of the Bidder*] (hereinafter referred to as 'selected Applicant' or 'KP-SIS) submitting the response to RFP inter alia Knowledge Partner for Strategy & Implementation Support (KP-SIS), in response to the RFP dated... .. issued by Indian Renewable Energy Development Agency (herein after referred to as IREDA) and IREDA considering such response to the RFP of [*Insert name of the Bidder*] (which expression shall unless repugnant to the context or meaning thereof include its executers, administrators, successors and assignees) and selecting the Proposal of the KP-SIS and issuing Letter of Award/Work Order No. _____ to

_____ (*Insert Name of selected Applicant*) as per terms of RFP and the same having been accepted by the selected Applicant.

As per the terms of the RFP, and At the request of the _____ (*Insert Name of selected Applicant*), We _____ (name of the Bank), constitutes under _____ (issuing Bank to furnish the details of its incorporation), and having its registered office at -----

----- and, for the purposes of this Guarantee and where claims are payable, acting through its ---- branch presently situated at ----- (hereinafter referred to as "**Bank**" or "Guarantor", which term shall mean and include, unless to repugnant to the context or meaning thereof, its successors and permitted assigns), hereby irrevocably guarantee and undertake that the Bank shall immediately upon receipt of your first demand in writing without any demur or objection caveat or argument or your needing to prove or to show grounds or reasons for your demand for the sums specified therein, pay you any sum(s) not exceeding in total an amount of **Rs.----- (in figures) (Rupees----- (in words)----- only).**

This guarantee shall be valid and binding on this Bank up to and including.....and shall not be terminable by notice or any change in the constitution of the Bank or the term of contract or by any other reasons whatsoever and our liability hereunder shall not be impaired or discharged by any extension of time or variations or alternations made, given, or agreed with or without our knowledge or consent, by or between parties to the respective agreement. Our liability under this Guarantee is restricted to INR _____ (Indian Rupees _____ only). Our Guarantee shall remain in force until..... IREDA shall be entitled to invoke this Guarantee till

The Guarantor Bank hereby agrees and acknowledges that IREDA shall have a right to invoke this BANK GUARANTEE in part or in full, as it may deem fit.

IREDA may directly enforce the obligations of the Guarantor Bank without in any way first pursuing or exhausting any other rights or remedies which IREDA may have against any other party/ (Insert Name of selected Applicant) . This Bank Guarantee shall be a primary obligation of the Guarantor and accordingly IREDA shall not be obliged before enforcing this Bank Guarantee to take any action in any court or arbitral proceedings against the _____(Insert Name of selected Applicant) , to make any claim against or any demand on the _____(Insert Name of selected Applicant) or any other party or to give any notice to the _____(Insert Name of selected Applicant) or any other party or to enforce any security held by IREDA or to exercise, levy or enforce any distress, diligence or other process against the _____(Insert Name of selected Applicant) or any other party.

The Guarantor Bank hereby expressly agrees that it shall not require any proof in addition to the written demand by IREDA, made in any format, raised at the above-mentioned address of the Guarantor Bank, in order to make the said payment to IREDA.

The Guarantor Bank hereby irrevocably guarantee and undertake that the Bank shall immediately upon receipt of your first demand in writing without any demur or objection caveat or argument or your needing to prove or to show grounds or reasons for your demand for the sums specified therein, pay you any sum(s) not exceeding in total an amount of Rs.---- (in figures) (Rupees-----in words)----- only).

This BANK GUARANTEE shall be interpreted in accordance with the laws of India and the courts at New Delhi shall have exclusive jurisdiction.

The Guarantor Bank represents that this BANK GUARANTEE has been established in such form and with such content that it is fully enforceable in accordance with its terms as against the Guarantor Bank in the manner provided herein.

This BANK GUARANTEE shall not be affected in any manner by reason of merger, amalgamation, restructuring or any other change in the constitution of the Guarantor Bank.

This BANK GUARANTEE shall be effective only when the Bank Guarantee issuance message is transmitted by the issuing Bank through SFMS to Bank of Baroda and confirmation in this regard is received by IREDA.

The Guarantor Bank acknowledges that this BANK GUARANTEE is not personal to IREDA and may be assigned, in whole or in part, (whether absolutely or by way of security) by IREDA to any entity to whom IREDA is entitled to assign its rights and obligations under the Work Order.

Notwithstanding anything contained hereinabove:

1. Our liability under this Guarantee is restricted to Rupees,...../- [Rupees Only].
2. This Bank Guarantee shall be valid up to (“Expiry Date”)
3. We are liable to pay the guarantee amount only and only if we receive from you at our address stated below, a written claim or demand no later than 1 Year from the said the Expiry

Date, failing which your rights under this guarantee shall extinguish and we shall stand completely discharged.

Signature: _____

Name: _____

Power of Attorney No.: _____

For

_____ *[Insert Name and Address of the Bank]*

Contact Details of the Bank:

E-mail ID of the Bank:

Banker's Stamp and Full Address.

Dated this _____ day of _____, 20__

Witness:

1.

Signature

Name and Address

2.

Signature

Name and Address

Notes:

1. The Stamp Paper should be in the name of the Executing Bank and of appropriate value.
2. The Performance Bank Guarantee shall be executed by an Indian branch of a Scheduled Commercial Bank as listed on the website of Reserve Bank of India (RBI), as applicable on the date of issuance of Bank Guarantee.

Quarterly Attendance and Progress Compliance Certification Format

Project: Knowledge Partner for Strategy & Implementation Support (KP-SIS)

KP-SIS Name:

Team Member Name	Designation	Total Working Days	Days Present	Leaves Taken (Approved)	Unauthorized Absence (Days)	Remarks*
[Name 1]	RE Sector Expert (TL)					
[Name 2]	Power Sector Expert					
[Name 3]	Electricity Market Analyst					
[Name 4]	Global Trends Officer					
[Name 5]	Tech & Innovation Analyst					
[Name 6]	Research & Data Assoc. 1					
[Name 7]	Research & Data Assoc. 2					

*As per Clause No. 7

Certification:

I hereby certify the attendance of the above-mentioned team members as per the details above for the period of [Start Date] to [End Date] for the purpose of payment under the subject contract.

1. Quarterly report corresponding to the period have been submitted.
2. Assigned scope of work during the period has been achieved satisfactorily.
3. Payment for the quarter From..... To is hereby recommended with penalty deduction if any.

Authorized Signatory (KP-SIS): _____

Counter-signed (MNRE Official): _____